



# NMRPC Guidelines for Proponents

Project Name \_\_\_\_\_

Start Date \_\_\_\_\_ End Date \_\_\_\_\_

Annual work

New project

or

or

Seasonal work

Amendment/Renewal

(includes past permits, licenses, file numbers, etc.)

Identification of legal owner of the lands:

Geographical location of the project site(s) and/or route(s)

(include coordinates and have maps available)

Licenses, permits, or authorisations required

(regulatory body, their contact information, including the Minister responsible, and the types of licenses and/or permits of authorisations applicable to the project)

Proof available for need for a permit from the issuing agency  
(i.e., emails, letters)?

Yes

No

State clearly for each permit if your project has confirmation that it is or is not needed for the work to go ahead. (Do not attach copies of approved permits as these should not be issued until the screening process is completed)

Number of people involved (list project leaders and their contact information)

Estimated number of people, their activities, and their number of days/hours on site(s)

Description of all project activities, their necessity and duration including the timing of the project and any long-term developments

Method of air and/or ground transportation

Type of equipment to be used, including drones, filming, photography, scientific equipment etc.

Type of fuel to be used and storage method(s).

Describe any structures that will be erected (permanent/temporary) including any camps, associated structures, docks, piers, and/or airstrips.

Type of local resources to be used including local accommodation(s) and other services by community/location.

Location of the project to the nearest community(ies) (include distance(s) to communities).

Location of the project to sensitive areas including archaeological sites, national/territory parks and/or bird sanctuaries.

A brief history of the site if known.

Any alternatives considered or emergency plans.

A summary of any community consultation(s) conducted including a summary of concerns expressed and strategies employed to address any concerns. Provide copies of support letters if any.

A statement of environmental impacts that may be anticipated to be caused by the project, whether to lands, water, or natural resources, including wildlife.

A statement of the anticipated impacts the project may have on Inuit rights and their use of the lands, waters, and natural resources, including wildlife.