

Tel: (819) 964 – 0888 Fax: (819) 964 – 0241 Email: info@nmrpc.ca Website: www.nmrpc.ca

# Minutes Meeting # 12 Monday February 16<sup>th</sup> – Tuesday February 17<sup>th</sup> 2015 Montreal, Quebec.

Present: Henry Alayco Chairperson NMRPC

Lorne McNeice Member NMRPC
David Alagalak Member NMRPC
(via teleconference)

Muncy Novalinga Member NMRPC
Charlie Arngak Member NMRPC

Alan Penn Member NMRPC (in-part)

Mishal Naseer Regional Planner

May Berthe Administrative Assistant

#### **Advisors and Invited Guests:**

Susie Kudluk Interpreter/Translator
Caroline Girard AANDC (in-part)
France Roussel AANDC (in-part)

## 1. A) Call to Order and Opening Prayer

The meeting was called to order at 10:15 a.m. and it was noted that this meeting of the NMRPC would be held separate from the NMRIRB as decisions required by the Commission would have no overlap with the Board.

Henry Alayco, as the nominated Chairperson for the NMRPC presided over the meeting.

As it had been agreed by the members at the initial meeting of the NMRPC that all future meetings of the NMRPC would commence with a prayer; Henry Alayco was invited to give the prayer for the meeting.

# 1. B) Chairpersons' Welcome and Opening Remarks

The Chairperson welcomed the members and invited guests to the twelfth board meeting of the NMRPC and it was noted that a follow-up teleconference would be conducted to complete the over-flow items at a later date.



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# 1. C) Swearing-in of Commissioners

There were no new members sworn in.

## 1. D) Review of Agenda and Approval of Agenda

After discussion, an agenda was agreed to by the Commissioners participating in the meeting. As per the separate meeting, it was agreed that separate resolutions and separate minutes would be prepared for the NMRPC. The additions to the agenda included clarification on Honoraria Policies, Internal Communications Protocol and Re-Appointment of Commissioners as well as the participation of the Chairperson of the NMRIRB during the in-Camera session. The motion to approve the agenda as presented and circulated was moved by Muncy Novalinga, seconded by David Alagalak and carried by all.

## 1. E) Declaration of Conflict of Interest

It was determined that due to the approval of the agenda of the meeting, that there was no conflict of interest for this meeting.

# 2. A) Approval of Record of Decision

The Record of Decision was approved after the Budget and Workplan for FY 2015-2016 was approved as well as the August 2014 Minutes, the Interim Report for 2014 and the Marine Protected Areas Project. The Chairperson's Report, the Regional Planner's Evaluation meeting, the request for an update of current Evaluation Criteria by legal counsel, the Overlap Agreement plain language summary request as well as other relevant Reports and the Motions were also reviewed and approved. The motion to approve the Commission's Record of Decision was moved by Charlie Arngak, seconded by Lorne McNeice and carried by all.

# 3. A) FY 2015-2016 Budget & Workplan

Commission Staff presented the prepared Budget and Workplan for Fiscal year 2015-2016 to the Commissioners. The Commissioners appreciated that the Budget more closely resembled the auditing guidelines developed in conjunction with Raymond Chabot Grant Thornton. The inclusion of the Marine Protected Areas Project was discussed, and included into the Budget and detailed in the Workplan despite the conclusion that it may not be fully funded by AANDC. The Members of the NMRPC reviewed the Budget for FY 2015-2016 and passed a resolution (2015-01) approving it. The NMRPC also passed a resolution (2015-02) approving the Workplan for the FY 2015-2016. The motion to approve the Budget and Workplan for FY 2015-2016 was moved by Lorne McNeice, seconded by Muncy Novalinga and carried by all.



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## 3. B) UOM Budget & Workplan Update

The NMRPC reviewed the updated budget and workplan for Final Phase of the UOM which included the six components. As the reporting for the previous UOM phase had not been completed, the Commission agreed to complete the discussion of the UOM Final Phase Budget and Workplan via the follow-up teleconference to be set at a later date. It was agreed that the Commission would encourage the Chairperson and the Regional Planner to present the completed version of the UOM Final Phase Budget and Workplan to the NILCA Implementation Committee as soon as it was approved.

The Final Phase of the UOM would consist of interview sessions to be completed in the communities of Inukjuak and Puvirnituq as well as the interview sessions to be conducted in Chisasibi and Montreal and the Verification Tour and other Reporting Requirements.

## 4. Chairperson's Report

Henry Alayco reported on his activities on behalf of the UOM, in terms of seeking funding and presenting the Phase III Workplan and Budget to the NILCA Implementation Committee. The Chairperson facilitated the UOM Concordance Meeting that took place in Montreal and included Terry Tobias, the Chairperson of the NMRIRB and interpreters from both coasts. The Chairperson organized and facilitated the UOM process for Puvirnituq and Akulivik also serving as a Community Coordinator. For Ivujivik and Kuujjuaraapik he also helped staff recruit active harvesters and advertised the process on the radio. The Chairperson also thanked Commissioner Charlie Arngak for being the Community Coordinator for Ivujivik.

The Chairperson attended the Hudson Bay Consortium as well as ArcticNet's annual conference and provided Inuit TEK to the Arctic Change theme of the December 2014 conference. The Chairperson also attended the NILCA Implementation Committee meeting in Ottawa and addressed a letter to the IC ensuring that the NMRPC would complete the UOM project in a timely and efficient manner.

The NMRPC accepted the oral report as presented from the Chairperson for information purposes. The motion to approve was moved by Lorne McNeice, seconded by Charlie Arngak and carried by all.



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## 5. Regional Planner's Report

Mishal Naseer followed up the Chairperson's Report with a written report which is attached (Attachment One). The motion to approve the Regional Planner's report as presented for informational purposes was moved by Charlie Arngak, seconded by Lorne McNeice and carried by all.

#### 6. In-Camera Session

An in-camera session for the NMRPC was moved by Charlie Arngak, seconded by Muncy Novalinga and carried by all to discuss the Regional Planner's Evaluation meeting dates as well as an update on the next steps to be undertaken regarding the Employment Agreement created by legal counsel. The end of the in-camera session for the NMRPC was moved by Lorne McNeice, seconded by Muncy Novalinga and carried by all.

## 7. A) August 2014 Meeting Minutes

The NMRPC reviewed the August 2014 Meeting Minutes and the motion to approve was moved by Charlie Arngak, seconded by Muncy Novalinga and carried by all.

# 7. B) Interim Report FY 2014-2015

The NMRPC reviewed the submitted Interim Report for FY 2014-2015 and the motion to approve the Report as presented was moved by Lorne McNeice, seconded by Muncy Novalinga and carried by all.

# 7. C) Marine Protected Areas Workplan & Budget

The NMRPC reviewed the submitted draft of Marine Protected Areas Workplan & Budget. The NMRPC approved the creation of the project and the inclusion of funding a detailed budget and workplan within the fiscal year 2015-2016 operational budget and workplan. The motion to approve the workplan and budget as presented was moved by Lorne McNeice, seconded by Charlie Arngak and carried by all.

# 8. A) NMRPC-IRB 2015-2016 Annual Calendar Update

The NMRPC Calendar for 2015-2016 was updated to include the scheduled meeting dates for the next Commission meeting which was decided to be held in Kuujjuaraapik the week of August 31<sup>st</sup> 2015. As the twelfth meeting required a follow-up teleconference, the Commission organized a conference call for March with a date to be determined where the UOM Final Phase Workplan and Budget would be approved and



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the Regional Planner's Evaluation would be completed and approved. The Annual Calendar will be available for viewing by the Commissioners on the website.

## 8. B) Office Update

Mishal Naseer delivered an update on the Kuujjuaq offices of the NMRPC (see Attachment One). The Commission was informed that the UOM teams were currently in the communities finishing up by March 6<sup>th</sup>.

## 8. C) Land-Use Plan – Use and Occupancy Mapping Update

Mishal Naseer updated the NMRPC on the development of the land-use plan and specifically on the UOM study. The UOM team contracted through Nunavik Geomatics Inc. and led by Mr. Terry Tobias were currently in the communities of the Hudson Coast and would be wrapping up by March 6<sup>th</sup>. Digitization of the datasets would be completed by Summer 2015. Reports for the Hudson Coast communities would be generated by the end of March 2015.

Staff presented the draft version the workplan and budget of the Final Phase of the UOM. It would be updated with recommendations of the reports from the interview teams once Phase III was completed. A request for funding the Verification Tour for the Hudson Coast would also be included in the Final Phase of the UOM. Data saturation would determine the Montreal interviews component and collaboration with the Eeyou Marine Region Boards would determine the inclusion of the Chisasibi interviews. The Commission requested that Staff seek an invitation to present the UOM Project to the EMR Boards at their next face-to-face meeting. The Commission also requested that the Staff seek an invitation to present the final and completed version of the UOM Project at the next relevant Makivik Corporation Annual General Meeting.

# 8. D) Land-Use Plan – Issues Documentation

Mishal Naseer briefly showcased the NMRPC land use planning process and outlined the necessary steps of developing a land use plan. The Regional Planner also showcased the Data Compilation Initiative report in its current draft. This document would help form the foundation of the land-use plan and inform the template for the Issues Document that would serve as the main framework of the land-use plan for the NMR. The adoption of the Broad Planning Policies, Objectives and Goals document would help speed up the process of the land-use plan development regime. The Regional Planner indicated that the NMRPC would be enter the Analysis Phase of the land-use planning process by Summer 2105 and would begin the Plan Writing process by Fall 2015 with the goal of presenting the first draft of the Land-Use Plan at the next February meeting.



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## 8. E) Web-Capacity Update

A brief tour of the NMRPC's online platform was given. The Commissioners were updated on how the UOM data would be digitized and available to the public via the NMRPC website at the earliest by Fall 2015. The Oral Histories collected as part of the UOM Project would be set aside and the NMRPC would seek additional funding for transcription and including them on the website as part of the metadata of the UOM datasets.

## 8. F) AANDC Update

Mishal Naseer gave an update on the additional funding being sought by the Commission regarding the UOM Project's Final Phase as well as the Marine Protected Areas Project. Currently, the NILCA Implementation Committee has provided \$600,000 of the total cost of the project. This entails that the communities of Chisasibi and Montreal will be included in the Final Phase of the UOM, the draft Workplan and Budget for which was presented to the Commission. Guests Caroline and France provided the Commission with the FDDIPI amounts so that their budget for FY 2015-2016 could be finalized.

# 8. G) Policies and Guidelines Update

Mishal Naseer presented the submission by legal counsel of a new Human Resources policy which was reviewed by the Commission during a separate teleconference regarding the Regional Planner's Evaluation.

# 8. H) Health/Dental/Life Insurance Update

Mishal Naseer informed the NMRPC that the idea of Travel Insurance for the Commission was no longer applicable due to the extensive research undertaken by staff that resulted in yielding no satisfactory products.

## 8. I) Appointments and Reappointments Update

The NMRPC is currently awaiting confirmation of Henry Alayco's reappointment as Chairperson from AANDC. The idea of preparing a letter jointly with the Board and the Wildlife Board as well as with the EMR Boards in a similar position was suggested. Caroline and France informed the Commission that no reappointment notice was available as of yet.

## 8. J) NMR in the Cree Context Update

Commissioner Alan Penn advised the NMRPC on the Overlap Agreement in a memo that was discussed by Commissioner Lorne McNeice in greater detail. The Commission



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staff was directed to engage with the EMR Boards in determining the next steps for establishing guidelines regarding the Joint Zones.

## 8. K) Communications

Commissioner Lorne McNeice requested that the Internal Communication Plan be updated regularly to include informational items that the Chairperson forwards to the rest of the Commission.

## 9. Correspondence

Correspondence received by staff on behalf of the NMRPC was provided for informational purposes to the Commissioners. Below is a list of the relevant documents:

- a) Letter from Henry Alayco (NMRPC) to Sam Silverstone (NILCA IC), re: NMRPC Use and Occupancy Study/Clarification and Funding Requirements, Dated August 28<sup>th</sup> 2014.
- b) Letter from Michael Barrett (KEAC) to Mishal Naseer (NMRIRB), re: Participation Invitation to the Inquiry and Hearing on the Uranium Industry Issues, Dated September 4<sup>th</sup> 2014.
- c) Letter from Adamie Alaku (Makivik) to Mr. Louis Marie-Beaulieu (Groupe Desgagnes), re: Espada Desgagnes in Diana Bay, Dated September 23<sup>rd</sup> 2014.
- d) Letter from Jacques Beauchamp (Petro-Nav) to Adamie Alaku (Makivik), re: Espada Desgagnes in Diana Bay, Dated September 26<sup>th</sup> 2014.
- e) Letter from Minister Bernard Valcourt (AANDC) to Mishal Naseer (NMRIRB), re: Reappointment of Chairperson, Dated November 17<sup>th</sup> 2014.
- f) Letter from Minister Bernard Valcourt (AANDC) to Putulik Papigatuk (NMRIRB), re: Reappointment, Dated November 17<sup>th</sup> 2014.
- g) Letter from Michael Barrett (KEAC) to Mishal Naseer (NMRIRB), re: Participation Invitation to the Inquiry and Hearing on the Uranium Industry Issues, Dated November 21<sup>st</sup> 2014.
- h) Letter from Laina Grey (Makivik) to the NMRIRB, re: Parnasimautik's Nunavik Forum Report, Dated January 13<sup>th</sup> 2015.



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# 10. A) Meeting Evaluation, Comments from the Commissioners

The NMRPC instituted a meeting evaluation form that was filled out by each attending Commissioner in order to ensure that all needs of the Commission would be met at every successive meeting.

The NMRPC decided that the current format of the meetings, having them separate from the NMRIRB, was preferred as their mandates had begun to differ. However, for the next meeting scheduled at the end of August 2015 it would be held jointly.

# 11. Adjournment

The meeting was adjourned at 3:42 pm on Tuesday February 17<sup>th</sup> 2015; the closing was moved by Charlie Arngak, seconded by Lorne McNeice and carried by all.

| Minutes Approved by: |             |      |
|----------------------|-------------|------|
|                      | Chairperson | Date |



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# **Attachment One:**

## **WORK PLAN**

POSITION: REGIONAL PLANNER

**REPORTS TO:** Chairpersons of the NMRPC AND NMRIRB

**RE:** ANNUAL WORKPLAN

**TIMELINE:** August 1<sup>st</sup> 2013 to July 31<sup>st</sup> 2014 – YEAR FOUR

August 1st 2014 to July 31st 2015 – FUTURE PLANS

#### JOB DESCRIPTION:

Manages and directs the joint office and staff of the NMRPC AND NMRIRB located in Kuujjuaq in fulfilment of the objectives of both of these institutions of public government by performing the following duties directly or through subordinates.

#### **WORKPLAN:**

To fulfil the mandate of the NMRPC-IRB, as the Regional Planner the time line for my work during Year Three is provided below.



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#### YEAR FOUR:

#### **REPORT:**

To fulfil the mandate of the NMRPC-IRB, as the Regional Planner the time line for our work during the period August 1<sup>st</sup> 2013 to July 31<sup>st</sup> 2014 is provided below.

## August 2013

- Conducted evaluation of the Administrative Assistant and assessed job performance and determined pay-scales.
- Organized the NMRPC meeting.
- Updated the Commission and Board governance guidelines and policies regarding HR practices.
- Created an internal communication plan.
- Submitted final version of the UOM workplan for approval by the NMRPC.
- Submitted Audit and Annual Reports to AANDC.
- Had the repayment plan approved and signed by the Board and the Commission.
- Submitted final report of the Data-Gap Analysis to both Boards.
- Finalized the EA guides for the NMRIRB and had them approved.
- Addressed questions from Commissioners and Board Members brought forward at their respective meetings through the guidance of legal counsel.
- Updated the General By-Laws of the NMRPC.

## September 2013

- Organized the NMRIRB meeting.
- Organized follow-up teleconferences for both the NMRPC and the NMRIRB.
- Submitted meeting minutes for approval.
- Finalized public registry for the NMRIRB.
- Had the Funding Agreements approved and signed by the Board and the Commission.
- Had the Commissioners approve of the Communication Plan and review the updated General By-Laws.
- Created a UOM budget and workplan to present to Makivik.
- Met with KRG staff to update them on the UOM next steps.
- Re-organized current administrative details to increase efficiency.
- Correspondence with the Proponent Arctic Fibre was undertaken to request project specific information.
- The minutes of the KEAC 134th meeting that was attended were reviewed.
- Followed up on the Makivik Entry & Access permits and their methodology.
- Correspondence with DFO on the CRI file was followed-up.



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#### October 2013

- Organized and compiled a funding initiative with regard to data-compilation and analysis related to the land-use planning process.
- Organized UOM surveys in Kuujjuaq and Kangiqsujuaq.
- Conducted analysis of the current data layers available regarding the UOM and divvied up the NMR into sub-regions or management zones.
- Correspondence with Makivik was undertaken regarding the Coast Guard ship seen in Inukjuak.
- Discussed next steps with NMRWB and with legal counsel regarding Coast Guard ship.
- Setup a teleconference for the NMRPC regarding UOM funding initiatives.
- A review of the COFEX Report on the CRI file was begun.
- Corresponded with researchers at the University of Waterloo and finalized a face-to-face meeting with them in order to request help on developing our cumulative effects assessment guidelines.
- Organized a funding initiative with regard to a cumulative effects assessment tool for the NMR.

#### November 2013

- Attended the Makivik BOD meeting to present the UOM.
- Contacted the NPC regarding their experience with request for funding that will be included in the UOM workplan where appropriate.
- Presented the UOM Workplan to the NILCA Interdepartmental Caucus.
- Presented the UOM to the NILCA Implementation Committee.
- Organized timelines for the UOM project
- Followed up with adjacent jurisdictions regarding planning initiatives and practices.
- Sought consultants on behalf of the Board regarding HR.
- Updated the General By-Laws of the NMRIRB.
- Organized the Confidentiality Agreement with NGI.
- Met with the Environment Canada coordinator for the NILCA boards and went over the EA process as well as aspects of the UOM.

## December 2013

- Began screening the Arctic Fibre Project.
- Discussed Nottingham Island and a co-management regime with NIRB and a MOU is currently being developed.



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- Contacted relevant parties on socio-economic data regarding Nunavik, with special emphasis on projects occurring in the Marine Region.
- Refined content for the websites of both Boards.
- Finalized Verification Phase budget and logistics and submitted the details to AANDC.
- Presented the NILCA EA process and NMRWB linkages in detail to the NMRWB.

# January 2014

- Created the update on the Broad Planning Policies, Objectives and Goals.
- Organized a teleconference with NGI and consultants on the next steps.
- Organized a teleconference on the Arctic Fibre Project Screening.
- Met with representatives from CRA to discuss the NILCA EA process.
- Sought submissions to the Arctic Fibre Project.
- Organized the review of the NPC documentation associated with planning goals and objectives.
- Organized the Workplan and Budget for FY 2014-2015.
- Finalized the UOM Supplementary Workplan and Budget.

#### February 2014

- Provided the Boards with the Annual Workplan and the Budget for the FY 2014-2015 which were approved and sent to AANDC.
- Clarified to the AANDC that the NMRPC and the NMRIRB intended to address the holdback issue through their budgets for FY 2014-2015 with repayment programs.
- Analyzed current budgetary constraints and determined that the NMRPC and the NMRIRB both had projects on-the-go that would require additional funding.
- Addressed the concerns of the EMR Boards with regard to the Arctic Fibre Cable Project.
- Teleconference with the NMRIRB, the members of the EMR Boards, as well as NMRWB staff regarding the Arctic Fibre Cable Project.
- Addressed the concerns of the NMRIRB and the EMR Boards regarding the Arctic Fibre Cable Project to the Proponent and requested clarifications.
- Met with KRG to address Protected Areas as well as overlap of data resources available for the NMR.
- Teleconferenced with NGI and other consultants with regard to the Data Compilation Initiative and utilized GO PLAN in order to categorize the different aspects of the Land-Use Plan in terms of known data sources.



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- Followed-up with the UOM team regarding the Verification Tour to be undertaken in March.
- Teleconferenced with the NMRIRB and the EMR Boards regarding the Screening Decision Report to be submitted regarding the Arctic Fibre Cable Project.
- Issued the SDR for the Arctic Fibre Cable Project.
- Teleconferenced with the NMRPC to review the Planning Policies Document, the resolution on the Vice Chair and letters to be sent out regarding meeting attendance.
- Teleconferenced with legal staff regarding the NGI Agreement, Interpretation and guidance on the boundaries of the NMR, Rules of Procedure, NGI Consent Form, HR Policies, Overlap Agreement MOUs and EA Guides.

## March 2014

- Addressed the concerns of the NMRIRB to the AANDC regarding the appointment of a Federal Government nominee to the Board.
- WSP on behalf of Oceanic submitted a EIS Consultation Plan, the RP organized a review of the plan by relevant stakeholders and submitted comments.
- Along with the AA, organized the logistics of the UOM Verification Tour which took place over two weeks.
- Travelled with the Chairpersons of the NMRPC and the NMRIRB to the 8 communities on the Ungava Coast to participate in the Verification Tour.
- Attended the EMR Symposium and met with relevant stakeholders.
- Organized side-meetings to the EMR Symposium in order to develop relationships with the EMR Boards and related parties.
- Followed up on Overlap Areas MOU and the process in question with regard to both Nunavut and the Cree.
- Followed-up with the CRA regarding the setup of the EMRLCA boards and provided logistical advice.

## **April 2014**

- The Chairperson of the NMRIRB and the RP met with Makivik staff regarding the Tanker Safety Expert Panel Review to organize the submission to the Panel.
- CRI submitted a new version of the dock installation, the RP and the Chair as well as legal counsel was given a presentation by Gail Amyot and her team on the changes to the original approved marine terminal.
- Consulted with technical consultants on the CRI submission.



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• Followed-up with correspondences regarding the CRI update.

## May 2014

- Teleconferenced with Transport Canada regarding the CRI Update.
- The Chairperson of the NMRIRB received an invitation to the discussion session on the Tanker Safety Expert Panel Review, the RP travelled with the Chair to the meeting to address their lines of inquiry.
- Organized and finalized the final draft of the Data Compilation Intiative Report.
- Coordinated with consultants hired for the DCI project on next steps for the Report.
- Teleconferenced with NGI and Consultants on the next steps of the planning process regarding the Land-Use Plan.
- Confirmed status with the AANDC regarding funding agreements and organized the funding arrangement.

#### June 2014

- Attended the Public Hearing on Uranium and consulted with KEAC staff on its implications.
- Corresponded with the NMRWB regarding UOM funding and approaches to addressing concerns.
- Teleconferenced with the NMRIRB regarding a follow-up on the February meeting and research project screenings.
- Screened the NSRF survey project and issued a SDR.
- Screened the Makivik Entry & Access permit for the Digges Island Seabird Project and issued a SDR.
- Screened the Makivik Entry & Access permit for the Akpatok Island Rock Potential Survey and issed a SDR.
- Teleconferenced with the NMRPC regarding the Data Compilation Initiative and the UOM Workplan and Budget changes required by AANDC and the NILCA Implementation Committee.
- Confirmed the August meeting dates and logistics with the NMRPC and the NMRIRB.
- Confirmed UOM dates and logistics and team with NGI and consultants.



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# **July 2014**

- Reviewed the NMRPC and the NMRIRB audited financial statements with the accountants.
- Issued a letter to TC addressing the changes to the CRI marine terminal and reiterated the conditions already addressed in last years' SDR.
- Conducted evaluation of Administrative Assistant and assessed job performance and determined pay-scales.
- Organized the NMRPC and the NMRIRB meeting for August.
- Finalized the budget for the UOM Phase III funding limit given by the NILCA IC.
- Created presentation material for the NILCA IC meeting in August, in terms of Phase III of the UOM as well as the Verification Tour Report.
- Determined next steps in seeking additional funding for the UOM.



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**FUTURE PLANNING:** YEAR FIVE

## August 2014

- Organize the NMRIRB and the NMRPC meeting.
- Update the Commission and Board governance guidelines and policies regarding HR practices.
- Submit a final version of the UOM workplan and budget for approval by the NMRPC.
- Submit Audit and Annual Reports to AANDC.
- Address questions from Commissioners and Board Members brought forward at their respective meetings through the guidance of legal counsel.
- Submit the updated budget and workplan for the UOM as requested by the AANDC and the NILCA IC.
- Workshop the Broad Planning Policies, Goals and Objectives with the NMRPC.
- Submit the finalized February Meeting Minutes.
- Organize EMR Board staff meeting to discuss administration issues, EMR Board meetings, Overlap Areas, UOM, Land-Use Plan, Data Compilation Initiative.

## September 2014

- Finalize the NGI Confidentiality Agreement as well as update the public access controls regarding the NMRPC's collection of the UOM datasets.
- Organize follow-up teleconferences for both the NMRPC and the NMRIRB.
- Submit meeting minutes for approval.
- Attend the EMR Board staff meeting to discuss strategic level planning issues.
- Screen Projects.
- Update the public registry for the NMRIRB.
- Review and launch the Cumulative Effects Assessment Tool for the NMRIRB.

#### October 2014

- Organize UOM surveys for Phase III..
- Submit an update on the Broad Planning Policies, Objectives and Goals.
- Conduct analysis of the current data layers available regarding the UOM and divvy up the NMR into sub-regions or management zones.
- Organize a meeting regarding the Data Compilation Initiative Report and produce updated versions to submit to the NMRPC.
- Submit variance reports to the NMRPC and the NMRIRB.



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- Present the UOM funding shortfall to potential funding agencies.
- Finalize Promotional Materials and design holiday-themed packages to be sent out to stakeholders.
- Organize timelines for UOM Phase III project.
- Present the NILCA boards to the EMRLCA boards.

## February 2015

- Organize the meeting of the NMRPC.
- · Organize the meeting of the NMRIRB.
- Review Workplan and budget for fiscal year 2014-2015 with the Board and the Commission.
- Review the UOM Phase III financial reports with the NMRPC.
- Review and update the EA workplan for the Oceanic Project with the Board.
- Update the Commission on the status of the Land-Use Plan.
- Organize and conduct orientation and governance workshop for new appointees.

#### March - July 2015

- Work on the Land-Use Plan and complete the data layers for the UOM.
- Review all technical documentation incoming from the NIRB (Nunavut Impact Review Board).
- Review and inform the Board of all incoming projects.
- Update the Commission on progress of the Land-Use Plan.
- When Oceanic submits their EIS, inform relevant agencies, explain timelines to interested parties and begin a technical review.
- Periodically report current activities of the NMRIRB and the NMRPC to the NMRWB at their board meetings and through staff communication.
- Continue to monitor the progress of the Draft Nunavut Land Use Plan by the Nunavut Planning Commission (NPC).

## **FUTURE PLANNING:** YEAR FIVE

#### August 2014

- Organize the NMRIRB and the NMRPC meeting.
- Update the Commission and Board governance guidelines and policies regarding HR practices.



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- Submit a final version of the UOM workplan and budget for approval by the NMRPC.
- Submit Audit and Annual Reports to AANDC.
- Address questions from Commissioners and Board Members brought forward at their respective meetings through the guidance of legal counsel.
- Submit the updated budget and workplan for the UOM as requested by the AANDC and the NILCA IC.
- Workshop the Broad Planning Policies, Goals and Objectives with the NMRPC.
- Submit the finalized February Meeting Minutes.
- Organize EMR Board staff meeting to discuss administration issues, EMR Board meetings, Overlap Areas, UOM, Land-Use Plan, Data Compilation Initiative.

## September 2014

- Finalize the NGI Confidentiality Agreement as well as update the public access controls regarding the NMRPC's collection of the UOM datasets.
- Organize follow-up teleconferences for both the NMRPC and the NMRIRB.
- Submit meeting minutes for approval.
- Attend the EMR Board staff meeting to discuss strategic level planning issues.
- Screen Projects.
- Update the public registry for the NMRIRB.
- Review and launch the Cumulative Effects Assessment Tool for the NMRIRB.

#### October 2014

- Organize UOM surveys for Phase III...
- Submit an update on the Broad Planning Policies, Objectives and Goals.
- Conduct analysis of the current data layers available regarding the UOM and divvy up the NMR into sub-regions or management zones.
- Organize a meeting regarding the Data Compilation Initiative Report and produce updated versions to submit to the NMRPC.
- Submit variance reports to the NMRPC and the NMRIRB.

## **November 2014 – April 2015**

- Present the UOM funding shortfall to potential funding agencies.
- Finalize Promotional Materials and design holiday-themed packages to be sent out to stakeholders.
- Organize timelines for UOM Phase III project.
- Present the NILCA boards to the EMRLCA boards.



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## February 2015

- Organize the meeting of the NMRPC.
- Organize the meeting of the NMRIRB.
- Review Workplan and budget for fiscal year 2014-2015 with the Board and the Commission.
- Review the UOM Phase III financial reports with the NMRPC.
- Review and update the EA workplan for the Oceanic Project with the Board.
- Update the Commission on the status of the Land-Use Plan.
- Organize and conduct orientation and governance workshop for new appointees.

## March - July 2015

- Work on the Land-Use Plan and complete the data layers for the UOM.
- Review all technical documentation incoming from the NIRB (Nunavut Impact Review Board).
- Review and inform the Board of all incoming projects.
- Update the Commission on progress of the Land-Use Plan.
- When Oceanic submits their EIS, inform relevant agencies, explain timelines to interested parties and begin a technical review.
- Periodically report current activities of the NMRIRB and the NMRPC to the NMRWB at their board meetings and through staff communication.
- Continue to monitor the progress of the Draft Nunavut Land Use Plan by the Nunavut Planning Commission (NPC).