



## **Minutes Meeting # 18 Saturday June 3<sup>rd</sup> – Monday June 5<sup>th</sup> 2017 Kuujuuaq, Quebec.**

**Present:**

Henry Alayco	Chairperson NMRPC
Lorne McNeice	Member NMRPC
Muncy Novalinga	Member NMRPC
David Alagalak	Member NMRPC
Mishal Naseer	Regional Planner
May Berthe	Administrative Assistant

**Advisors and Invited Guests:**

Susie Gordon	Interpreter/Translator
Yvan Houle	Legal Counsel (BLG)

### **1. A) Call to Order and Opening Prayer**

The meeting was called to order at 9:30 am and it was noted that this meeting of the NMRPC would be held separately from the NMRIRB as decisions required by the Commission would have minimal overlap with the Board.

Henry Alayco, as the nominated Chairperson for the NMRPC presided over the meeting.

As it had been agreed by the members at the initial meeting of the NMRPC that all future meetings of the NMRPC would commence with a prayer; Henry Alayco was invited to give the prayer for the meeting.



## **1. B) Chairpersons' Welcome and Opening Remarks**

The Chairperson welcomed the members and invited guests to the eighteenth board meeting of the NMRPC and it was noted that a follow-up teleconference would be conducted to complete the over-flow items at a later date. The Chairperson acknowledged that June is hunting season and the Commissioners' attendance is appreciated despite conflicting schedules and reappointment issues.

## **1. C) Swearing-in of Commissioners**

There were no new members sworn in.

## **1. D) Review of Agenda and Approval of Agenda**

After discussion, an agenda was agreed to by the Commissioners participating in the meeting. As per the separate meeting, it was agreed that separate resolutions and separate minutes would be prepared for the NMRPC. Three new additions were made to the agenda including Commission Evaluation, NMRPC in the context of Nunavut and other NILCA bodies. The motion to approve the agenda as presented and circulated was moved by David Alagalak, seconded by Muncy Novalinga and carried by all.

## **1. E) Declaration of Conflict of Interest**

It was determined that due to the approval of the agenda of the meeting, that there was no conflict of interest for this meeting.

## **2. A) Approval of Record of Decision**

The Record of Decision was approved after the revised final Workplan for FY 2017-2018 was approved as well as the required updates on current projects, the Actions Item List from February 2017, and the updates to the UOM Final Report, the NILCA Implementation Plan Update, and the NMRLUP Timeline and Budget Overview. The Chairperson's Report, the Regional Planner's Report as well as other relevant Reports and the Motions were also reviewed and approved. The motion to approve the Commission's Record of Decision was moved by Lorne McNeice, seconded by David Alagalak and carried by all.

## **3. A) FY 2017-2018 Workplan & Budget**

Commission Staff presented the Revised Draft Workplan and Budget for FY 2017-2018. The Commission was informed that the NMRPC would be submitting a Supplementary



Budget request for FY 2017-2018 that will deal with the Land-Use Planning aspects of the Commission's mandate. The motion to approve the Update of the Revised Workplan for FY 2017-2018 was moved by David Alagalak, seconded by Muncy Novalinga and carried by all.

### **3. B) Land-Use Plan Budget & Workplan Update**

The NMRPC reviewed the original budget and workplan for the NMR Land-Use Plan as submitted as part of the first submission of the 10-Year Implementation Report (October 2016). The Revised Land-Use Plan Workplan and Budget will be submitted in June 2017 and will be broken down by fiscal year as it is a multi-year project dependant on different stages of the land-use planning process to be completed before it can move forward. However a separate NMRLUP workplan and budget for FY 2017-2018 will also be submitted. The final version of the NMR Land-Use Plan Workplan and Budget will be reviewed via a follow-up teleconference.

### **3. C) FY 2016-2017 Variance Report**

The accountants (RGCT) presented the FY 2016-2017 Variance Report and it was stated that the audit process the NMRPC for that year has begun. The Commission was notified that it still carries a deficit. The motion to approve the FY 2016-2017 Variance Report was moved by David Alagalak, seconded by Lorne McNeice and carried by all.

### **4. Chairperson's Report**

The Chairperson Henry Alayco's reported is attached (Attachment One). The NMRPC accepted the written report as presented from the Chairperson for information purposes. The motion to approve was moved by Lorne McNeice, seconded by Muncy Novalinga and carried by all.

### **5. Regional Planner's Report**

Mishal Naseer followed up the Chairperson's Report with a written report which is attached (Attachment Two). The motion was moved by David Alagalak, seconded by Muncy Novalinga, and carried by all.

### **6. In-Camera Session**

An in-camera session for the NMRPC was held on the matter of the Regional Planner's Evaluation, HR Updates and Commission Evaluation on Sunday June 4<sup>th</sup> at 4:30 pm and was moved via a motion by David Alagalak, seconded by Lorne McNeice and carried by



all. The in-camera session was closed via motion on Monday June 5<sup>th</sup> at 9:15 am by Muncy Novalinga, seconded by Lorne McNeice and carried by all.

## **7. A) February 2017 Meeting Action Plan Update**

The NMRPC reviewed the previous meeting Action Plan Update which was presented by the Regional Planner. The Commission developed and finalized the Commission Evaluation with a follow-up to complete the evaluation at the following face-to-face meeting. The motion to approve the Update was moved by Lorne McNeice, seconded by Muncy Novalinga and carried by all.

## **7. B) Regional Planner & Administrative Assistant Pay Scales Update**

The NMRPC reviewed and approved the pay scales for the Regional Planner and Administrative Assistant with legal counsel. The retroactive amounts were paid and pay scales adjusted to be according to inflation rates for the current fiscal year. A resolution must be developed and finalized to address the pay scale for the following fiscal years. The motion to approve the Update was moved by David Alagalak, seconded by Muncy Novalinga and carried by all.

## **7. C) NMR Land-Use Plan Workplan & Budget – FY 2017-2018**

The NMRPC discussed the next steps of the NMR Land-Use Plan and previewed the Land-Use Plan Overview & Timeline draft document which was finalized at the previous Commission meeting. The NMRPC reviewed the original budget and workplan for the NMR Land-Use Plan as submitted as part of the first submission of the 10-Year Implementation Report (October 2016). The Land-Use Plan Workplan and Budget will now be submitted separately and broken down by fiscal year as it is a multi-year project dependant on different stages of the land-use planning process to be completed before it can move forward. The final version of the supplementary request for funding for FY 2017-2018 will be reviewed via a follow-up teleconference. The NMR Land-Use Plan Workplan and Budget will be reviewed via a follow-up teleconference.



## **7. D) UOM Final Report Update**

The NMRPC staff reviewed the letter received from the NILCA Implementation Committee regarding the rejection of the UOM Final Report. The NMRPC staff is currently working on updating the UOM Final Report where appropriate. A letter in response to the original rejection was tabled and approved to be sent as well as a follow-up letter with a detailed response to the relevant issues to be sent at a later date. The motion to approve the UOM Final Report Update was moved by Muncy Novalinga, seconded by David Alagalak and carried by all.

## **7. E) NILCA Implementation Plan Update**

The NMRPC staff reviewed the letter received from the NILCA Implementation Committee regarding the NILCA Implementation Plan. The Commission reviewed the suggested changes to the NILCA Implementation Plan and updated them accordingly and submitted them at the end of the meeting with attached comments via correspondence addressing the salient features of their concerns regarding the new 10-Year Implementation Plan. The motion to approve the NILCA Implementation Plan Update was moved by David Alagalak, seconded by Muncy Novalinga and carried by all.

## **7. F) Commission Evaluation Update**

The Commission reviewed available evaluations and finalized the process that will be undertaken at the next face-to-face meeting. Legal counsel is developing the template to be used at every regular Commission meeting. The Commission also discussed the status of Commissioner Charlie Arngak and whether a letter regarding absence from regular Commission meetings would be sent as previous suggested. The motion to approve the Commission Evaluation Update was moved by Muncy Novalinga, seconded by David Alagalak and carried by all.

## **8. A) NMRPC-IRB 2017-2018 Annual Calendar Update**

The NMRPC Calendar for 2017-2018 was updated to include the scheduled meeting dates for a special meeting to be held on the NMRLUP in the Fall in Montreal. The next Commission meeting which was decided to be likely held in Montreal in February 2018 was considered. The follow-up teleconference to the eighteenth meeting will be organized for July 2017.



## **8. B) Office Update**

Mishal Naseer delivered an update on the Kuujjuaq offices of the NMRPC (see Attachment Two).

## **8. C) Land-Use Plan – Use and Occupancy Mapping Update**

Mishal Naseer updated the NMRPC on the development of the land-use plan and specifically on the UOM Final Report. The UOM Final Report and resulting Data Analysis maps were showcased at various forums, meetings and conferences. The UOM Final report was rejected by the NILCA IC on January 18<sup>th</sup> 2017. The revised UOM Final Report will be tentatively submitted before the end of FY 2017-2018.

## **8. D) Land-Use Plan – Data Compilation & Analysis Update**

The Regional Planner referenced the NMR Land-Use Plan Overview & Timeline and discussed its relevant components such as the Data Compilation Initiative Report, the Broad Planning Policies, Objectives and Goals, the NMR Conservation Atlas, and the Draft NMR Land-Use Plan Chapters List as well as the Issues Document.

## **8. E) Web-Capacity Update**

The Commissioners were updated on how the UOM data has been digitized as well as the status of its public availability. The Oral Histories collected as part of the UOM Project would be set aside and the NMRPC would seek additional funding for transcription and including them on the website as part of the metadata of the UOM datasets. A new training regime for the use of the website and the related technologies will also be developed for the February 2018 meeting of the Commission.

## **8. F) INAC Funding Agreements Update**

The NMRPC staff gave an update on the outcome of the Implementation Proposal as well as the NMR Conservation Atlas Workplan & Budget as well as the Annual Workplan & Budget for FY 2017-2018 as well as a supplementary funding request for FY 2017-2018 and the NMR Land-Use Plan Workplan and Budget.

## **8. G) Policies and Guidelines Update**

The Commission will undergo a Board evaluation at the next face-to-face meeting scheduled for February 2018. The terms of the evaluation will be approved via a teleconference in early FY 2017-2018.

## **8. H) Appointments and Reappointments Update**



The NMRPC reviewed the term expiration dates for all current Commissioners and addressed the issue of the change in appointment of the GN nominee David Alagalak to Joannie Ikkidluak. The Commission expressed its concerns at the abrupt replacement during a crucial time in the fulfillment of the Commission’s mandate.

## **8. I) NMR in the Cree Context Update**

Currently, the NMRPC staff is working with EMRPC staff to approach the original signatories of the Overlap Agreement in terms of a meeting to explain the background and context of the Agreement to the Commissions. From the EMRPC side, there has been no response from the CNG to overtures of coordination.

## **8. J) NMR in the Nunavut Context**

Currently, the NMRPC staff is coordinating a submission to the Nunavut Planning Commission following the public hearing in Iqaluit on the Nunavut Land Use Plan which the Commission will review and submit by the end of the month.

## **8. K) NMRPC’s Relationship with the NILCA**

The Commissioners mentioned shipping activities in and around Quaqtak and the effluence discharge in Umiujaq that is flowing into the river and consequently into the bay. It was suggested that Quaqtak and Umiujaq be advised to address a letter to the NMRPC that the Commission can follow-up with relevant bodies regarding concerns raised.

## **9. Correspondence**

Correspondence received by staff on behalf of the NMRPC was provided for informational purposes to the Commissioners. Below is a list of the relevant documents:

- a) Letter from Jean-Marc Lafreniere to Chairperson Henry Alayco (NMRPC) re: Financial Review of the NMRPC, dated March 8<sup>th</sup> 2017.
- b) Letter to John Price (INAC) from Mishal Naseer (NMRPC) re: The Nunavut Marine Region Planning Commission Land-Use Planning Process, dated March 23<sup>rd</sup> 2017.
- c) Letter from Minister Savikataaq (GN) to Commissioner David Alagalak (NMRPC) re: Appointment to the Eeyou Marine Region Planning Commission, dated March 27<sup>th</sup> 2017.



- d) Letter from Minister Savikataaq (GN) to Joannie Ikkidluak re: Appointment to the NMRPC, dated March 27<sup>th</sup> 2017.
- e) Letter to Minister Savikataaq (GN) from Chairperson Henry Alayco (NMRPC) re: Appointment to the NMRPC, dated May 9<sup>th</sup> 2017.
- f) Letter to Jobie Tukkiapik (Makivik Corporation) from Chairperson Henry Alayco (NMRPC) re: Nunavik Marine Region Planning Commission (NMRPC)’s Mandate within the Context of Article 6 (6.4.4 (b)), dated May 9<sup>th</sup> 2017.
- g) Letter from Patrick Ballay (INAC) to Chairperson Henry Alayco (NMRPC) re: Feedback Request on the NILCA 10-Year Implementation Plan Renewal, dated March 30<sup>th</sup> 2017.
- h) Letter from Pamela Lefaive (INAC) to Mishal Naseer (NMRPC) re: Marine Protected Areas, dated May 10<sup>th</sup> 2017.
- i) Notice from the Nunavut Planning Commission to all relevant parties re: Notice of Kivalliq Regional Hearing on the Draft Nunavut Land Use Plan Postponed, dated May 17<sup>th</sup> 2017.

#### 10. A) Meeting Evaluation, Comments from the Commissioners

The NMRPC instituted a meeting evaluation form that was filled out by each attending Commissioner in order to ensure that all needs of the Commission would be met at every successive meeting.

The NMRPC decided that the current format of the meetings, having them separate from the NMRIRB, was preferred as their mandates had begun to differ.

#### 11. Adjournment

The meeting was adjourned at 3pm on Monday June 5<sup>th</sup> 2017; the closing was moved by David Alagalak, seconded by Muncy Novalinga and carried by all.

**Minutes Approved by:** \_\_\_\_\_

**Chairperson** **Date**



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## **Appendix A:**

### Eighteenth Meeting of the NMRPC Action Items List:

- The NMRPC decided to separately submit a supplementary request for the Land-Use Plan Workplan & Budget before the end of June 2017.
- The Commission decided that the UOM Final Report will be reviewed and approved before the end of FY 2017-2018.
- The NMRPC agreed to have an additional face-to-face meeting in Fall 2017 to discuss the results of the First Draft Land-Use Plan.
- The Commission would like to request a timeline from INAC regarding the KPMG financial review.
- The Commission would like to complete the Commission evaluation at the next face-to-face meeting in February 2018.
- The Commission requested a letter be sent to Makivik regarding presenting the UOM study after it is finalized.
- The Commission requested a follow-up on the Overlap Agreement Engagement Protocols.
- The Commission requested a follow-up consultation process with INAC, GN and Makivik on the revised Broad Planning Policies, Objectives and Goals document.

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**Attachment One:**

**Dated: Sunday June 4<sup>th</sup> 2017**

**NMRPC**

**Re: Henry Alayco's Report**

This is my report as Chairperson of NMRPC on activities undertaken from February 1<sup>st</sup> to June 1<sup>st</sup> 2017.

On behalf of the NMRPC, I attended and participated in the Nunavut Planning Commission Public Hearings Process for the Nunavut Land Use Plan in Iqaluit in March. My greatest concerns were the Areas of Equal Use and Occupancy and Shipping Routes.

I oversaw the external audit that KPMG undertook on behalf of INAC. I travelled to our Kuujuuaq office to be interviewed by INAC and KPMG representatives in May.

I oversaw the finalization of the updates to the NMRPC Workplan and Budget for FY 2017-2018. I also oversaw the development and finalization of the NMRLUP Workplan and Budget which will be presented to the NILCA Implementation Committee in June.

I oversaw the correspondences received and sent regarding reporting requirements for the UOM, the 10-Year Implementation Proposal, the NMR Marine Protected Areas Project, the Working Group for the NMRLUP and the Broad Planning Policies, Objectives and Goals document.



**Attachment Two:**

**Nunavik Marine Region Impact Review Board**

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**Nunavik Marine Region Planning Commission**

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**SUMMER REPORT**

**POSITION:** REGIONAL PLANNER  
**REPORTS TO:** Chairpersons of the NMRPC AND NMRIRB  
**RE:** REPORT  
**TIMELINE:** February 1<sup>st</sup> 2017 to June 1<sup>st</sup> 2017

**REPORT:**  
To fulfil the mandate of the NMRPC-IRB, as the Regional Planner the time line for our work during the period February 1<sup>st</sup> 2017 to June 1<sup>st</sup> 2017 is provided below.

**February 2017**

- Discussed next steps in the Land-Use Planning process and plans for the new fiscal year with NGI and consultants.
- Finalized Promotional Materials to be sent out to stakeholders.
- Coordinated the Land-Use Plan drafting process.
- Developed the Land-Use Plan Supplementary Workplan and Budget.
- Completed updates on the NMRIRB IA process in collaboration with the NMRWB.
- Organized teleconferences for the NMRPC-IRB to give office updates.
- Followed up with legal counsel on how to best address UOM Final Report Issue.
- Organized the meeting of the NMRPC.



- Organized the meeting of the NMRIRB.
- Reviewed Workplan and Budget for fiscal year 2017-2018 with the Board and the Commission.
- Finalized the meeting minutes for the NMRPC and the NMRIRB and submitted them for review and approval.

### **March 2017**

- Continued coordination of the Land-Use Plan drafting process.
- Forwarded the update on the NMRIRB IA Part 1 Application Form to NMRWB to review and approve.
- Met with KRG to discuss Marine Protected Areas Planning as well as preliminary discussions on UOM datasets. Reviewed the Protected Areas Matrix with KRG staff.
- Followed-up with the NILCA IC on the FY 2017-2018 Workplans and Budgets.
- Followed-up on the Overlap engagement letter with the EMRPC. As well as a review of the protocols being considered by the EMRWB and the NMRWB.
- Discussed the next steps in the land-use planning process with the Nunatsiavut Government.
- Submitted the Draft Land-Use Planning in the NMR document to the NMRWB staff to review and comment.
- Finalized and submitted the Summary for the Commission for the Nunavut Land Use Plan. Created the submission letter presented by Henry at the Nunavut Land Use Plan Public Hearings. Participated in the week long public hearings in Iqaluit.

### **April 2017**

- Attended the International Association for Impact Assessment Conference in Montreal.
- Participated in an engagement session with the Canadian Environmental Assessment Agency on the review of the Canadian Environmental Assessment Act.
- Attended the Kuujuaq Mining Forum and presented the NMRIRB and the UOM.
- Helped coordinate the logistics of the external audit undertaken by KPMG on behalf of INAC.
- Helped organize a meeting for Marine Protected Areas work in the NMR hosted by Oceans North Canada.



- Completed all outstanding invoices for FY 2016-2017 in order to begin the internal audit in a timely manner.
- Organized a communication strategy to coordinate a working group with INAC and GN regarding the NMR Land-Use Planning Process. Corresponded with relevant staff for each organization on the matter.

## May 2017

- Submitted variance reports on the NMRPC and the NMRIRB regarding their unaudited budget to the NILCA IC.
- Re-submitted multiple versions of the NMRPC and the NMRIRB Workplan and Budget to NILCA IC. Included a Budgetary Breakdown Note along with the submission.
- Participated in teleconferences with NILCA IC on FY 2017-2018 budgets and workplans as well as supplementary requests.
- Updated the NMRPC and NMRIRB Commissioners and Board Members on current activities through regular briefing memos.
- Reviewed the Strategic Environmental Assessment documentation incoming from the Nunavut Impact Review Board.
- Reviewed incoming projects for the 2017 field season.
- Participated in the engagement process first via teleconference and then through a face-to-face meeting on the CEAA Expert Panel Report and provided feedback. Currently working on a written submission to the process.
- Reported current activities of the NMRIRB and the NMRPC to the NMRWB staff.
- Participated in the MPA Workshop hosted by Oceans North Canada and organized follow-up activities.
- Organized the logistics of June meetings of the NMRPC and the NMRIRB.
- Updated the Planning Policies, Goals and Objectives document and sent for review and comment to Makivik Corporation.

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## ANTICIPATED ACTIVITIES

### June – October 2017

- Submit the finalized Land-Use Plan Workplan and Budget to NILCA IC.
- Finalized the meeting minutes for the NMRPC and the NMRIRB and submitted them for review and approval.
- Continue coordination of the Land-Use Plan drafting process and finalize the first draft ready for review by the NMRPC.
- Submit the Data Compilation Initiative Report to planning partners for review and update. Work with NGI and planning partners to complete the NMR Geo-Spatial Compendium.
- Complete analysis on the UOM datasets and update the UOM Final Report to resubmit to NILCA IC.
- Undertake yearly evaluation of the Administrative Assistant.
- Submit variance reports to the NMRPC and the NMRIRB on FY 2017-2018.
- Complete the audit of the NMRPC and the NMRIRB for FY 2016-2017 and submit Annual Report to NILCA IC.
- Review and update the EA workplan for the Oceanic Project with the Board.
- Provide monthly updates to the Commission on the status of the Land-Use Plan.
- Review all technical documentation incoming from the NIRB and the EMRIRB.
- Review and inform the Board of all incoming projects.
- Periodically report current activities of the NMRIRB and the NMRPC to the NMRWB at their board meetings and through staff communication.
- Organize the NMRPC session on the Land-Use Plan update.
- Organize a review of the NMRLUP First Draft with the NMRIRB and the NMRWB.
- Submit the Interim report to NILCA for the NMRPC and the NMRIRB.