



Minutes Meeting # 13
Wednesday September 9th – Thursday September 10th
2015
Kuujjuaraapik, Quebec.

Present:

Henry Alayco	Chairperson NMRPC
Lorne McNeice	Member NMRPC
Muncy Novalinga	Member NMRPC
Charlie Arngak	Member NMRPC
Mishal Naseer	Regional Planner
May Berthe	Administrative Assistant

Joint Session:

Putulik Papigatuk	Chairperson NMRIRB
Jean-Guy Beaudoin	Member NMRIRB
Eli Aullaluk	Member NMRIRB
Lucassie Arragutainaq	Member NMRIRB

Advisors and Invited Guests:

Susie Kudluk	Interpreter/Translator
Gregor Gilbert	Makivik Corporation
Mark O'Connor	Wildlife Director (NMRWB)
Qajaq Robinson	Legal Counsel (in-part)
Yvan Houle	Legal Counsel (in-part)

Absent:

David Alagalak	Member NMRPC
Peter May	Member NMRIRB

1. A) Call to Order and Opening Prayer

The meeting was called to order at 8:56 am and it was noted that this meeting of the NMRPC would be held jointly with the NMRIRB as decisions required by the Commission would have some overlap with the Board.

Henry Alayco, as the nominated Chairperson for the NMRPC presided over the meeting.



As it had been agreed by the members at the initial meeting of the NMRPC that all future meetings of the NMRPC would commence with a prayer; Putulik Papigatuk was invited to give the prayer for the meeting.

1. B) Chairpersons' Welcome and Opening Remarks

The Chairperson welcomed the members and invited guests to the thirteenth board meeting of the NMRPC and it was noted that a follow-up teleconference would be conducted to complete the over-flow items at a later date.

1. C) Swearing-in of Commissioners

There were no new members sworn in.

1. D) Review of Agenda and Approval of Agenda

After discussion, an agenda was agreed to by the Commissioners participating in the meeting. As per the separate meeting, it was agreed that separate resolutions and separate minutes would be prepared for the NMRPC. The additions to the agenda included changes in the Record of Decision to be comprised of two Action Lists, one for the current meeting and one for the previous meeting as well as revisions to the meeting format wherein, the NMRPC would discuss some matters separate from the NMRIRB. The motion to approve the agenda as presented and circulated was moved by Muncy Novalinga, seconded by Lorne McNeice and carried by all.

1. E) Declaration of Conflict of Interest

It was determined that due to the approval of the agenda of the meeting, that there was no conflict of interest for this meeting.

2. A) Approval of Record of Decision

The Record of Decision was approved after the Audit for FY 2014-2015, the Annual Report for 2014-2015 (and their resulting resolutions) were approved as well as the February 2015 Meeting Minutes, the Overlap Agreement Protocols Collaboration Format, the joint selection of Commissioner Lorne McNeice to the Regional Planner Evaluation Revision Committee for both the NMRPC and the NMRIRB, and the changes to the Record of Decision Format (Appendix A). The Chairperson's Report, the Regional Planner's Evaluation meeting, the request for an update of current Evaluation Criteria by legal counsel, an update to the Internal Communication Plan, as well as other relevant Reports and the Motions were also reviewed and approved. The motion to approve the



Commission's Record of Decision was moved by Charlie Arngak, seconded by Lorne McNeice and carried by all.

3. A) FY 2014-2015 Audited Financial Statements

Commission Staff presented the Audited Financial Statements for FY 2014-2015 as prepared by our Auditors Raymond Chabot Grant Thornton. The Commissioners appreciated that the Auditors reviewed the Audit with the Commissioners and staff at an earlier teleconference held in August. The Commission was informed that the Audit did not include UOM-related expenses received late in July for FY 2014-2015. The Members of the NMRPC reviewed the Audited Financial Statement for FY 2014-2015 and passed a resolution (2015-03) approving it. The NMRPC also passed a resolution (2015-04) approving the appointment of Raymond Chabot Grant Thornton as the Auditors for FY 2015-2016. The motion to approve the Audited Financial Statements for FY 2014-2015 was moved by Muncy Novalinga, seconded by Charlie Arngak and carried by all.

3. B) UOM Budget & Workplan Update

The NMRPC reviewed the updated budget and workplan for Final Phase of the UOM which included the final six components. Staff informed the Commission that AANDC through the NILCA Implementation Committee had agreed to provide \$300,000 to help complete the Final Phase of the UOM. The Commission agreed to have the Chairperson contact relevant stakeholders in Chisasibi to inform them of the Final Phase of the UOM. Timelines for the Final Phase were discussed and would be confirmed with Nunavik Geomatics Inc. and the Final Phase would be completed before the Fiscal Year 2015-2016. The motion to approve the next steps in undertaking the Final Phase of the UOM was moved by Charlie Arngak, seconded by Lorne McNeice and carried by all.

4. Chairperson's Report

Henry Alayco reported on his activities on behalf of the UOM, in terms of seeking funding and presenting the Final Phase of the UOM Project to NILCA Implementation Committee. The Chairperson reported on his activities facilitating the community coordination process in Puvirnituq and Akulivik. The Chairperson participated in the Preliminary Overlap Agreement meeting hosted by staff in Montreal in May along with representatives from all six NILCA and EMRLCA boards. Comments regarding tourism in the Overlap Areas with respect to marine mammal watching were shared. The Chairperson attended the Technical Review Workshop of the Nunavut draft land Use Plan in Iqaluit in June. The Chairperson also oversaw the Regional Planner Evaluation for Year Five as well as the audit for FY 2014-2015 and the development of new Evaluation Criteria. The Chairperson informed the Commission about his reappointment as Chairperson of the NMRPC.



The NMRPC accepted the oral report as presented from the Chairperson for information purposes. The motion to approve was moved by Munch Novalinga, seconded by Lorne McNeice and carried by all.

5. Regional Planner's Report

Mishal Naseer followed up the Chairperson's Report with a written report which is attached (Attachment One). The Regional Planner's Report would be approved during the Evaluation Process undertaken at the follow-up teleconference. The NMRPC approved the appointment of Lorne McNeice to the Executive Committee to develop and finalize the criteria for the Regional Planner Evaluation. The motion was moved by Charlie Arngak, seconded by Muncy Novalinga and carried by all.

6. In-Camera Session

An in-camera session for the NMRPC was not required at the thirteenth meeting of the NMRPC.

7. A) Annual Report FY 2014-2015

The NMRPC reviewed the submitted Annual Report for FY 2014-2015 and the motion to approve the Report was moved by Lorne McNeice, seconded by Charlie Arngak and carried by all.

7. B) February 2015 Meeting Minutes

The NMRPC reviewed the submitted February 2015 Meeting Minutes and the motion to approve the Minutes as presented was moved by Lorne McNeice, seconded by Muncy Novalinga and carried by all.

7. C) NMR/EMR Collaboration on the Overlap Agreement

The NMRPC discussed the next steps of the Overlap Agreement process and nominated Chairperson Henry Alayco as well as Commissioner Charlie Arngak as the representatives to the workshop to be held in order to develop and finalize the Overlap Agreement Engagement Protocols. The motion to approve was moved by Charlie Arngak, seconded by Lorne McNeice and carried by all.



7. D) Banking Changes

The NMRPC staff informed the Commission that as the local branch of their financial institution Desjardins was no longer in service, it would be best to move funds to CIBC. With the Commission's approval the staff would look into the transfer process. The motion to approve the bank transfer was moved by Lorne McNeice, seconded by Charlie Arngak and carried by all.

8. A) NMRPC-IRB 2015-2016 Annual Calendar Update

The NMRPC Calendar for 2015-2016 was updated to include the scheduled meeting dates for the next Commission meeting which was decided to be likely held in either Montreal or Kuujuaq the first week of February 2016. As the thirteenth meeting required a follow-up teleconference, the Commission organized a conference call for October 9th 2015 where the Regional Planner's Evaluation would be completed and approved as well as the meeting minutes and the Interim Report. The Annual Calendar will be available for viewing by the Commissioners on the website.

8. B) Office Update

Mishal Naseer delivered an update on the Kuujuaq offices of the NMRPC (see Attachment One).

8. C) Land-Use Plan – Use and Occupancy Mapping Update

Mishal Naseer updated the NMRPC on the development of the land-use plan and specifically on the UOM study. The UOM team contracted through Nunavik Geomatics Inc. and led by Mr. Terry Tobias would be once more sent into the communities of Inukjuak and Puvirnituq in Winter 2015. Interviewers would also be sent to the communities of Chisasibi and Montreal and the Verification Tour would be completed before the end of March 2016. Once the digitizing of the datasets would be completed and all related reports submitted, the NMRPC would officially launch the datasets onto their website as well as present the final version of the completed UOM project to all relevant stakeholders.

The NMRPC requested that the Chairperson coordinate with the Cree bodies in order to ensure a smooth interview process is undertaken in Chisasibi. The Commission requested that Staff seek an invitation to present the UOM Project to the EMR Boards at their next face-to-face meeting. The Commission also requested that the Staff seek an invitation to present the final and completed version of the UOM Project at the next relevant Makivik Corporation Annual General Meeting.



8. D) Land-Use Plan – Data Compilation Update

Mishal Naseer briefly showcased the NMRPC land use planning process and outlined the necessary steps of developing a land use plan. The Regional Planner also showcased the Data Compilation Initiative report in its current draft. This document would help form the foundation of the land-use plan and inform the template for the Issues Document that would serve as the main framework of the land-use plan for the NMR. The adoption of the Broad Planning Policies, Objectives and Goals document would help speed up the process of the land-use plan development regime. The Regional Planner indicated that the NMRPC had entered the Analysis Phase of the land-use planning process by Summer 2105 and would begin the Plan Writing process by Summer 2016 with the goal of presenting the first draft of the Land-Use Plan before the end of FY 2016-2017.

8. E) Web-Capacity Update

A brief tour of the NMRPC's online platform was given. The Commissioners were updated on how the UOM data would be digitized and available to the public via the NMRPC website at the earliest by Spring 2016. The Oral Histories collected as part of the UOM Project would be set aside and the NMRPC would seek additional funding for transcription and including them on the website as part of the metadata of the UOM datasets. A separate workshop showcasing the web-mail server was also undertaken with the newer Commissioners.

8. F) AANDC Funding Agreements Update

Mishal Naseer gave an update on the additional funding being sought by the Commission regarding the UOM Project's Final Phase which had been provided with a \$300,000 funding arrangement from the AANDC. However the Marine Protected Areas Project was yet to be fully funded and the Commission would seek guidance on the matter from the NILCA Implementation Committee.

8. G) Policies and Guidelines Update

Mishal Naseer undertook a separate workshop for the newer Commissioners to detail the policies and guidelines of the NMRPC. It was discussed that the Commission Governance Policies would be reviewed for updates at the next face-to-face meeting.

8. H) Appointments and Reappointments Update

The NMRPC is received confirmation of Henry Alayco's reappointment as Chairperson from AANDC. However, the Commission is currently waiting on the nomination and reappointment if necessary of the Government of Nunavut Nominee David Alagalak.



8. I) NMR in the Cree Context Update

On the recommendation of previous discussions between the staff of the NMRPC and the EMRPC, it was determined that a collaborative approach on the Overlap Agreement next steps would require the development of Engagement Protocols to be finalized via an executive committee comprised of Commissioners from both Commissions. Chairperson Henry Alayco and Commissioner Charlie Arngak were chosen to represent the NMRPC on this committee.

8. J) Communications

The Regional Planner recommended that the Internal Communication Plan be updated to include a monthly teleconference where the Commission is provided important office updates.

9. Correspondence

Correspondence received by staff on behalf of the NMRPC was provided for informational purposes to the Commissioners. Below is a list of the relevant documents:

- a) Letter from Henry Alayco (NMRPC) to Relevant Parties, re: Marine Protected Areas Planning, Dated April 29th 2015.
- b) Letter from Henry Alayco (NMRPC) to Chairperson Percy Kabloona (NPC), re: Request for Participant status during the Public Hearing process of the DNLUP, Dated May 29th 2015.
- c) Letter from Adamie Alaku (Makivik) to Minister Johnny Mike (Government of Nunavut, Environment), re: Amendments to the Nunavut Wildlife Act R-008-2015, Dated June 29th 2015.
- d) Letter(s) from Minister Bernard Valcourt (AANDC) to Mishal Naseer (NMRPC), re: Reappointment(s), Dated July 22nd 2015.

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10. A) Meeting Evaluation, Comments from the Commissioners

The NMRPC instituted a meeting evaluation form that was filled out by each attending Commissioner in order to ensure that all needs of the Commission would be met at every successive meeting.

The NMRPC decided that the current format of the meetings, having them separate from the NMRIRB, was preferred as their mandates had begun to differ. However, for the next meeting scheduled at the beginning of February 2016 would be held in the same week.

11. Adjournment

The meeting was adjourned at 12:17 pm on Thursday September 10th 2015; the closing was moved by Muncy Novalinga, seconded by Charlie Arngak and carried by all.

Minutes Approved by:

Chairperson

Date



Appendix A:

Thirteenth Meeting of the NMRPC Action Items List:

- Lorne McNeice named as representative for both the NMRPC and the NMRIRB as for the development of the Regional Planner Evaluation Criteria.
- The Internal Communication Plan was updated to include a monthly teleconference where the RP would provide office updates.
- The Audited Financial Statement for FY 2014-2015 as well as the Annual Report for 2014-2015 was approved.
- Henry Alayco and Charlie Arngak were approved as representatives from the NMRPC for the NMR/EMR collaboration for the Overlap Agreement Engagement Protocols development.
- The NMRPC decided on the date for the follow-up teleconference to be Thursday October 8th 2015 where the RP Evaluation would be finalized as well as the meeting minutes and the interim report for FY 2015-2016.
- The Commission requested that the Regional Planner contact their counterpart Cree bodies regarding steps taken to address the issue of Travel Insurance.



Attachment One:

Nunavik Marine Region Impact Review Board
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Nunavik Marine Region Planning Commission
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WORK PLAN

POSITION: REGIONAL PLANNER

REPORTS TO: Chairpersons of the NMRPC AND NMRIRB

RE: ANNUAL WORKPLAN

TIMELINE: August 1st 2014 to July 31st 2015 – YEAR FIVE
August 1st 2015 to July 31st 2016 – FUTURE PLANS

JOB DESCRIPTION:

Manages and directs the joint office and staff of the NMRPC AND NMRIRB located in Kuujuaq in fulfilment of the objectives of both of these institutions of public government by performing the following duties directly or through subordinates.

WORKPLAN:

To fulfil the mandate of the NMRPC-IRB, as the Regional Planner the time line for my work during Year Three is provided below.



YEAR FIVE:

REPORT:

To fulfil the mandate of the NMRPC-IRB, as the Regional Planner the time line for our work during the period August 1st 2014 to July 31st 2015 is provided below.

August 2014

- Conducted evaluation of the Administrative Assistant and assessed job performance and determined pay-scales.
- Organized the NMRPC meeting.
- Organized the NMRIRB meeting.
- Updated the Commission and Board governance guidelines and policies regarding HR practices.
- Created an internal communication plan.
- Submitted Audit and Annual Reports to AANDC.
- Submitted final report of the Data Compilation Initiative to both Boards.
- Addressed questions from Commissioners and Board Members brought forward at their respective meetings through the guidance of legal counsel.
- Updated the General By-Laws of the NMRPC. Organize the NMRIRB and the NMRPC meeting.
- Submit the updated budget and workplan for the UOM as requested by the AANDC and the NILCA IC.
- Workshopped the Broad Planning Policies, Goals and Objectives with the NMRPC.
- Submitted the finalized February Meeting Minutes.
- Organized EMR Board staff meeting to discuss administration issues, EMR Board meetings, Overlap Areas, UOM, Land-Use Plan, Data Compilation Initiative.
- Reviewed the Cumulative Effects Assessment Tool for the NMRIRB.
- Presented the UOM Workplan to the NILCA Implementation Committee.

September 2014

- Organized follow-up teleconferences for both the NMRPC and the NMRIRB.
- Finalized the Public Registry for the NMRIRB.
- Re-organized current administrative details to increase efficiency.
- Correspondence with the Proponent Arctic Fibre was undertaken to request project specific information.
- Followed up on the Makivik Entry & Access permits and their methodology.



- Finalized the NGI Confidentiality Agreement as well as updated the public access controls regarding the NMRPC's collection of the UOM datasets.
- Attended the EMR Board staff meeting to discuss strategic level planning issues.
- Organized a follow-up to the Access to Information Act Memo regarding the NMRPC and the NMRIRB with legal counsel.

October 2014

- Organized and compiled a circulation list with regard to data-compilation and analysis related to the land-use planning process.
- Organized UOM surveys in the last 6 communities and sent out letters and brochures to the relevant communities.
- Conducted analysis of the current data layers available regarding the UOM and divided up the NMR into sub-regions or management zones.
- Discussed next steps with NMRIRB regarding Government Access to the NMR, and requested a legal interpretation from counsel.
- Attended a Nunavik Geomatics presentation on the feasibility of drone technology in terms of land-surveys.
- Submitted the finalized version of the Broad Planning Policies, Objectives and Goals.
- Organized a meeting regarding the Data Compilation Initiative Report and produced updated versions to submit to the NMRPC.
- Organized the Concordance Meeting for the Chairs of the NMRPC and the NMRIRB as well as the interpreters from both coasts. The meeting was facilitated by Terry Tobias.

November 2014

- Attended and presented NILCA, the Boards and the UOM at the KRG Intra-Cultural Workshop.
- Organized UOM Surveys in
- Contacted relevant parties regarding the resupply ship in Quaqtuaq and followed up with the resulting actions undertaken on the matter.
- Followed up with adjacent jurisdictions regarding planning initiatives and practices.
- Sought consultants on behalf of the Board regarding HR.
- Organized the UOM activities to be undertaken in Ivujivik and Kuujuaraapik.



December 2014

- Attended and participated in the ArcticNet Conference held in Ottawa.
- Attended and participated in the Hudson Bay Consortium preliminary meeting.
- Refined content for the websites of both Boards.
- Presented the NILCA EA process and NMRWB linkages in detail to relevant stakeholders.
- Coordinated the logistics of the Ivujivik and Kuujjuaraapik UOM surveys.

January 2015

- Organized a teleconference with NGI and consultants on the next steps.
- Organized the Workplan and Budget for FY 2015-2016.
- Organized the UOM Final Phase Workplan and Budget.
- Organized the UOM activities to be undertaken in Inukjuak, Puvirnituk, Akulivik and Umiujaq.
- Organized the NMRPC and the NMRIRB meetings.
- Organized the next steps in the Land-Use Planning process to present to the NMRPC.

February 2015

- Provided the Boards with the Annual Workplan and the Budget for the FY 2015-2016 which were approved and sent to AANDC.
- Presented the Marine Protected Areas Project Workplan and Budget to both Boards.
- Met with KRG to address Protected Areas as well as overlap of data resources available for the NMR.
- Teleconferenced with NGI and other consultants with regard to the Data Compilation Initiative as well as the Marine Protected Areas Workplan and Budget.
- Coordinated the logistics of the Inukjuak, Puvirnituk, Akulivik, and Umiujaq UOM interviews.
- Followed-up with the UOM team regarding the UOM survey process in the last four communities.
- Teleconferenced with legal staff regarding the NGI Agreement, Interpretation and guidance on the boundaries of the NMR, Rules of Procedure, NGI Consent Form, HR Policies, Overlap Agreement MOUs and EA Guides.



March 2015

- Addressed the concerns of the NMRIRB to the AANDC regarding the appointment of a Federal Government nominee to the Board.
- Followed up on Overlap Areas MOU and the process in question with regard to both Nunavut and the Cree.
- Followed-up with the CRA regarding the setup of the EMRLCA boards and provided logistical advice.
- Participated in the Raglan ESIA Community Consultations for the new Sivumut Project expansion process.
- Finalized and completed Phase III of the UOM Survey.

April 2015

- Finalized and presented the UOM Final Phase Workplan and Budget to the NILCA IC in Ottawa.
- Attended and participated in the Kuujuaq Mining Workshop. Organized side-meetings to coincide with the workshop.
- Organized the Overlap Agreement meeting with the EMR Boards.
- Followed up regarding the spill incident at the CRI Wharf.

May 2015

- Along with legal counsel, hosted the Overlap Agreement meeting with the EMR Boards. It was the first such occasion that the Chairs of all six boards sat together.
- Teleconferenced with Transport Canada regarding the CRI Update.
- Organized and finalized the final draft of the Data Compilation Initiative Report and its circulation list.
- Coordinated with consultants hired for the DCI project on next steps for the Report.
- Coordinated on the Marine Protected Areas Project which was submitted to the AANDC as part of the FY 2015-2016 Workplan and Budget.
- Teleconferenced with NGI and Consultants on the next steps of the planning process regarding the Land-Use Plan.
- Confirmed status with the AANDC regarding funding agreements and organized the funding arrangement.
- Organized attendance of the Chair and staff to the NPC Nunavut Draft Land use Plan Public Hearing process.



June 2015

- Attended the NMRWB meeting in Salluit and presented the UOM. It was determined that the NMRIRB would coordinate with the NMRWB on the consolidation of forms and guides.
- Sent out letters to request participation in the Marine Protected Areas Project to relevant stakeholders.
- Confirmed the August meeting dates and logistics with the NMRPC and the NMRIRB.
- Attended the NPC NDLUP Technical Meeting in Iqaluit.

July 2015

- Reviewed the NMRPC and the NMRIRB audited financial statements with the accountants.
- Conducted evaluation of Administrative Assistant and assessed job performance and determined pay-scales. Advised legal counsel to oversee the process to ensure no liability issues may arise.
- Organized the NMRPC and the NMRIRB meeting for August.
- Created presentation material for the NILCA IC meeting, in terms of the Final Phase of the UOM as well as seeking additional funding for the Marine Protected Areas Project.
- Determined next steps in seeking additional funding for the UOM.
- Organized teleconferences for the NMRPC-IRB to give office updates and finalize audits.



FUTURE PLANNING: YEAR SIX

August 2015

- Organize the NMRIRB and the NMRPC meeting.
- Update the Commission and Board governance guidelines and policies regarding HR practices.
- Submit Audit and Annual Reports to AANDC.
- Address questions from Commissioners and Board Members brought forward at their respective meetings through the guidance of legal counsel.
- Submit the finalized February Meeting Minutes.
- Organize EMR Board staff meeting to discuss administration issues, EMR Board meetings, Overlap Areas, UOM, Land-Use Plan, Data Compilation Initiative.

September 2015

- Follow-up on the NGI Confidentiality Agreement as well as update the public access controls regarding the NMRPC's collection of the UOM datasets.
- Organize follow-up teleconferences for both the NMRPC and the NMRIRB.
- Submit meeting minutes for approval.
- Attend the EMR Board staff meeting to discuss strategic level planning issues.
- Screen Projects.
- Update the public registry for the NMRIRB.
- Send out the DCI to relevant stakeholders.
- Present the Marine Protected Areas Project funding shortfall to potential funding agencies.

October 2015

- Organize UOM surveys for the Final Phase.
- Finalize the Marine Protected Areas Project Working Group and coordinate first meeting.
- Begin transferring banks.
- Conduct analysis of the current data layers available regarding the UOM and divvy up the NMR into sub-regions or management zones.
- Submit variance reports to the NMRPC and the NMRIRB.
- Launch the Cumulative Effects Assessment Tool for the NMRIRB.
- Present the NILCA boards and the UOM to the EMRLCA boards.
- Continue to monitor the progress of the Draft Nunavut Land Use Plan by the Nunavut Planning Commission (NPC).



November 2015 – April 2015

- Finalize Promotional Materials and design holiday-themed packages to be sent out to stakeholders.
- Coordinate the UOM Final Phase.
- Update the NMRIRB EA process in collaboration with the NMRWB.
- Continue with the analysis phase of the Land-Use Plan.

February 2015

- Organize the meeting of the NMRPC.
- Organize the meeting of the NMRIRB.
- Review Workplan and budget for fiscal year 2016-2017 with the Board and the Commission.
- Coordinate the Verification Tour of the UOM Final Phase.
- Review and update the EA workplan for the Oceanic Project with the Board.
- Update the Commission on the status of the Land-Use Plan.
- Organize and conduct orientation and governance workshop for new appointees.

March – July 2015

- Organize a meeting regarding the Data Compilation Initiative Report and produce updated versions to submit to the NMRPC.
- Conduct analysis on the UOM datasets.
- Begin writing the Land-Use Plan.
- Review all technical documentation incoming from the NIRB (Nunavut Impact Review Board).
- Review and inform the Board of all incoming projects.
- Update the Commission on progress of the Land-Use Plan.
- When Oceanic submits their EIS, inform relevant agencies, explain timelines to interested parties and begin a technical review.
- Periodically report current activities of the NMRIRB and the NMRPC to the NMRWB at their board meetings and through staff communication.