



## **Minutes Meeting # 14 Wednesday February 10<sup>th</sup> – Thursday February 11<sup>th</sup> 2016 Montreal, Quebec.**

**Present:**

Henry Alayco	Chairperson NMRPC
Lorne McNeice	Member NMRPC
Muncy Novalinga	Member NMRPC
Charlie Arngak	Member NMRPC
David Alagalak	Member NMRPC
Mishal Naseer	Regional Planner
May Berthe	Administrative Assistant

**Joint Session:**

Putulik Papigatuk	Chairperson NMRIRB
Jean-Guy Beaudoin	Member NMRIRB
Eli Aullaluk	Member NMRIRB
Lucassie Arragutainaq	Member NMRIRB
Peter May	Member NMRIRB

**Advisors and Invited Guests:**

Susie Kudluk	Interpreter/Translator
Stas Olpinski	Makivik Corporation (in-part)
Mark O'Connor	Makivik Corporation (in-part)
Adam Lewis	Nunavik Geomatics Inc. (in-part)
Qajaq Robinson	Legal Counsel (in-part)

### **1. A) Call to Order and Opening Prayer**

The meeting was called to order at 10 am and it was noted that this meeting of the NMRPC would be held separately from the NMRIRB as decisions required by the Commission would have minimal overlap with the Board.

Henry Alayco, as the nominated Chairperson for the NMRPC presided over the meeting.



As it had been agreed by the members at the initial meeting of the NMRPC that all future meetings of the NMRPC would commence with a prayer; David Alagalak was invited to give the prayer for the meeting.

### **1. B) Chairpersons' Welcome and Opening Remarks**

The Chairperson welcomed the members and invited guests to the fourteenth board meeting of the NMRPC and it was noted that a follow-up teleconference would be conducted to complete the over-flow items at a later date.

### **1. C) Swearing-in of Commissioners**

There were no new members sworn in.

### **1. D) Review of Agenda and Approval of Agenda**

After discussion, an agenda was agreed to by the Commissioners participating in the meeting. As per the separate meeting, it was agreed that separate resolutions and separate minutes would be prepared for the NMRPC. The motion to approve the agenda as presented and circulated was moved by Muncy Novalinga, seconded by Lorne McNeice and carried by all.

### **1. E) Declaration of Conflict of Interest**

It was determined that due to the approval of the agenda of the meeting, that there was no conflict of interest for this meeting.

## **2. A) Approval of Record of Decision**

The Record of Decision was approved after the Workplan and the Budget for FY 2016-2017 (and their resulting resolutions) were approved as well as the required updates on current projects and permitting processes, the approval of the Regional Planner Evaluation, the update to the current Internal Communication Plan, and the update of the Action Items list was completed. The Chairperson's Report, the Regional Planner's Report as well as other relevant Reports and the Motions were also reviewed and approved. The motion to approve the Commission's Record of Decision was moved by Charlie Arngak, seconded by Lorne McNeice and carried by all.

## **3. A) FY 2016-2017 Workplan & Budget**





## **5. Regional Planner's Report**

Mishal Naseer followed up the Chairperson's Report with a written report which is attached (Attachment One). The motion was moved by Lorne McNeice, seconded by Charlie Arngak, and carried by all.

## **6. In-Camera Session**

An in-camera session for the NMRPC was held jointly on the matter of the Regional Planner's Evaluation on Wednesday February 10 am and was moved via a motion by Peter May seconded by Charlie Arngak and carried by all. The in-camera session was closed via motion on Wednesday February 10<sup>th</sup> at 12:15pm by Muncy Novalinga seconded by Eli Aulalluk and carried by all.

## **7. A) September 2015 Meeting Action Plan Update**

The NMRPC reviewed the previous meeting Action Plan Update which was presented by the Regional Planner. The RP is still seeking information regarding Travel Insurance and an update will be available before June 2016. The motion to approve the Update was moved by Lorne McNeice, seconded by Charlie Arngak and carried by all.

## **7. B) Evaluation Criteria Review**

The NMRPC reviewed the submitted Evaluation Criteria Review and completed RP Evaluation in-camera jointly with the NMRIRB.

## **7. C) UOM Verification Tour Schedule**

The NMRPC discussed the next steps of the UOM Final Phase, Montreal interviews will be completed soon however the Verification Tour will happen in March and be completed before March 31<sup>st</sup> 2016. The motion to approve was moved by Charlie Arngak, seconded by Lorne McNeice and carried by all.



## **7. D) Nunavut Draft Land Use Plan**

The NMRPC staff informed the Commission that staff participated in the NDLP Technical Review Process. The Regional Planner was currently in the process of reviewing the NMRPC submission and addressing timelines.

## **7. E) Inuit PiusituKangit Conference**

The NMRPC staff informed the Commission that the NMRPC staff is considering participation in the Inuit PiusituKangit 2016 Inuit Studies Conference to be held in St. John's from October 7<sup>th</sup> to October 10<sup>th</sup> 2016. The NMRPC staff would appreciate the opportunity to present the UOM survey and report to the participants. The Commission would like to learn more about this conference before approval of attendance.

## **7. F) Marine Protected Areas Update**

The NMRPC reviewed the submitted Article 11 Interpretation as presented by legal counsel, the NMRPC's consultant Nunavik Geomatics Inc. presented the current timeline of the Protected Marine Areas Project and the preliminary meeting tentatively scheduled for the end of May 2016. Legal counsel brought up the need for ensuring a Terms of Reference is readily applicable to this project process in terms of participation and consultation. Staff would look into creating a list of participants, sending out letters of invitations, proceed with an appropriate set of rules of engagement and ensure that the logistics for proceeding with a Knowledge Exchange Workshop are undertaken in a timely fashion.

## **7. G) Nunavut Draft Land Use Plan**

Makivik Corporation presented their views to the NMRIRB regarding the community consultations undertaken in Ivujivik, Salluit and Kuujuaq regarding the Nunavut Draft Land-Use Plan. Inukjuak and Umiujaq were not consulted and Makivik Corporation believes they should have been considered. The letter addressed to the NPC (June 17<sup>th</sup> 2015) by the Makivik Corporation was discussed at length.

## **8. A) NMRPC-IRB 2016-2017 Annual Calendar Update**

The NMRPC Calendar for 2016-2017 was updated to include the scheduled meeting dates for the next Commission meeting which was decided to be likely held in Ottawa on July 4<sup>th</sup> 2016. The follow-up teleconference to the fourteenth meeting will be organized for later in February 2016. The UOM Verification Tour will be undertaken in March 2016 and the Marine Protected Areas Preliminary Meeting will be held in May tentatively.



## **8. B) Office Update**

Mishal Naseer delivered an update on the Kuujjuaq offices of the NMRPC (see Attachment One).

## **8. C) Land-Use Plan – Use and Occupancy Mapping Update**

Mishal Naseer updated the NMRPC on the development of the land-use plan and specifically on the UOM study. The UOM Verification Tour would begin in March 2016 and with the Montreal interviews to be completed before end of fiscal year, the UOM survey project would be completed and the reports ready to be presented in June 2016.

## **8. D) Land-Use Plan – Data Compilation Update**

The Regional Planner referenced the Data Compilation Initiative report in its current draft. This document which would help form the foundation of the land-use plan and inform the template for the Issues Document, would also serve as the main framework of the land-use plan for the NMR. The Regional Planner indicated that the NMRPC had entered the Analysis Phase of the land-use planning process by Summer 2015 and would begin the Plan Writing process by Fall 2016 with the goal of presenting the first draft of the Land-Use Plan in FY 2017-2018.

## **8. E) Web-Capacity Update**

The Commissioners were updated on how the UOM data would be digitized and available to the public via the NMRPC website at the earliest by Summer 2016. The Oral Histories collected as part of the UOM Project would be set aside and the NMRPC would seek additional funding for transcription and including them on the website as part of the metadata of the UOM datasets. The Chairperson suggested that we introduce a new training regime for the use of the website and the related technologies.

## **8. F) AANDC Funding Agreements Update**

Mishal Naseer gave an update on the outcome of the financial audits from FY 2014-2105. A letter was currently being drafted in response to the issues identified by AANDC. Funding is being sought by the Commission regarding the Marine Protected Areas Project which is yet to be fully funded and the Commission will seek guidance on the matter from the NILCA Implementation Committee.

## **8. G) Policies and Guidelines Update**

It was discussed that the Commission Governance Policies would be reviewed for updates at the next face-to-face meeting. The NMRPC staff requested that the



Commission identify aspects of the Policies that required updates and then would proceed accordingly.

## **8. H) Appointments and Reappointments Update**

The NMRPC is currently waiting on the nomination and reappointment if necessary of the Government of Nunavut Nominee David Alagalak. The letter regarding Security Screenings Update was also presented and reviewed.

## **8. I) NMR in the Cree Context Update**

On the recommendation of previous discussions between the staff of the NMRPC and the EMRPC, it was determined that a collaborative approach on the Overlap Agreement next steps would require the development of Engagement Protocols to be finalized via an executive committee comprised of Commissioners from both Commissions. Commissioner David Alagalak mentioned that the process needs to be expedited in case of interest within the Overlap Areas increases. The EMRPC invited the Chairs of the NMRIRB and the NMRPC as well as staff to their workshop titled: An Introduction to Land Use Planning in the Eeyou Marine Region. The NMRPC and the NMRIRB Chairs accepted the invitation and would be in attendance at the end of February 2016.

## **8. J) Communications**

The Regional Planner recommended that the Internal Communication Plan be updated to include a monthly individual update call to the Commission important office updates are provided.

## **9. Correspondence**

Correspondence received by staff on behalf of the NMRPC was provided for informational purposes to the Commissioners. Below is a list of the relevant documents:

- a) Letter from Kimberly Howland (CAISN) to Mishal Naseer (NMRPC) Re: Invitation to Participate – Aquatic Invasive Species (AIS) Knowledge Transfer Workshop, dated October 1st 2015.
- b) Letter from France Roussel (AANDC) to Mishal Naseer (NMRPC) Re: Outcome of Detailed Analysis of Audit Financial Reports, dated October 26th 2015.
- c) Letter from Geo-Mapping for Energy and Minerals (NRCAN) to Mishal Naseer (NMRPC) Re: Call for Multi-disciplinary Grant Proposals, dated November 5th 2015.



- d) Letter from ArcticNet to Mishal Naseer (NMRPC) Re: Invitation to the Arctic Inspiration Prize Awards Ceremony, dated December 9th 2015.
- e) Letter from Christine Demers (ArcticNet) to Mishal Naseer (NMRPC) Re: Announcement of 2016 Inuit Studies conference to be held in St. John's, dated December 18th 2015.
- f) Letter from Natalie Neville (AANDC) to Henry Alayco (NMRPC) Re: Security Screenings, dated December 31st 2015.
- g) Letter from Nunavut Planning Commission to Mishal Naseer (NMRPC) Re: Second Notice of Draft Nunavut Land Use Plan Third Technical Meeting, dated January 5th 2016.
- h) Letter from Nunavut Planning Commission to Mishal Naseer (NMRPC) Re: Notice of Written Pre-Hearing Conference, dated January 20th 2016.
- i) Letter from Chantal Tetreault (EMRPC) to Mishal Naseer (NMRPC) Re: Invitation to participate in the Land Use Planning Workshop, dated January 29th 2016.
- j) Letter from Nunavut Planning Commission to Mishal Naseer (NMRPC) Re: Notice of Draft Nunavut Land Use Plan Fourth Technical Meeting, dated February 5th 2016.

## 10. A) Meeting Evaluation, Comments from the Commissioners

The NMRPC instituted a meeting evaluation form that was filled out by each attending Commissioner in order to ensure that all needs of the Commission would be met at every successive meeting.

The NMRPC decided that the current format of the meetings, having them separate from the NMRIRB, was preferred as their mandates had begun to differ.

## 11. Adjournment

The meeting was adjourned at 3:30 pm on Thursday February 11<sup>th</sup> 2015; the closing was moved by Charlie Arngak, seconded by Lorne McNeice and carried by all.

Minutes Approved by:

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**Chairperson**

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**Date**



P.O. Box 1139  
Kuujjuaq  
Quebec  
J0M 1C0



Tel: (819) 964 – 0888  
Fax: (819) 964 – 0241  
Email: info@nmrpc.ca  
Website: www.nmrpc.ca

## **Appendix A:**

### Fourteenth Meeting of the NMRPC Action Items List:

- The Internal Communication Plan was updated to include a monthly individual call to Commissioners where the RP would provide office updates.
- The Draft Workplan and Budget for FY 2016-2017 was approved.
- The Board decided on the follow-up teleconference to be held as soon as FDDIPI amounts were released to finalize the Workplan and Budget for FY 2016-2017.
- The NMRPC decided on finalizing the RP evaluation with legal counsel taking the lead on the file.
- The Board requested a letter be sent to Makivik regarding presenting the UOM study after it is finalized.
- The Commission requested that the Regional Planner contact their counterpart Cree bodies regarding steps taken to address the issue of Travel Insurance.





## **YEAR FIVE:**

### **REPORT:**

To fulfil the mandate of the NMRPC-IRB, as the Regional Planner the time line for our work during the period August 1<sup>st</sup> 2014 to July 31<sup>st</sup> 2015 is provided below.

### **August 2014**

- Conducted evaluation of the Administrative Assistant and assessed job performance and determined pay-scales.
- Organized the NMRPC meeting.
- Organized the NMRIRB meeting.
- Updated the Commission and Board governance guidelines and policies regarding HR practices.
- Created an internal communication plan.
- Submitted Audit and Annual Reports to AANDC.
- Submitted final report of the Data Compilation Initiative to both Boards.
- Addressed questions from Commissioners and Board Members brought forward at their respective meetings through the guidance of legal counsel.
- Updated the General By-Laws of the NMRPC. Organize the NMRIRB and the NMRPC meeting.
- Submit the updated budget and workplan for the UOM as requested by the AANDC and the NILCA IC.
- Workshopped the Broad Planning Policies, Goals and Objectives with the NMRPC.
- Submitted the finalized February Meeting Minutes.
- Organized EMR Board staff meeting to discuss administration issues, EMR Board meetings, Overlap Areas, UOM, Land-Use Plan, Data Compilation Initiative.
- Reviewed the Cumulative Effects Assessment Tool for the NMRIRB.
- Presented the UOM Workplan to the NILCA Implementation Committee.

### **September 2014**

- Organized follow-up teleconferences for both the NMRPC and the NMRIRB.
- Finalized the Public Registry for the NMRIRB.
- Re-organized current administrative details to increase efficiency.
- Correspondence with the Proponent Arctic Fibre was undertaken to request project specific information.
- Followed up on the Makivik Entry & Access permits and their methodology.



- Finalized the NGI Confidentiality Agreement as well as updated the public access controls regarding the NMRPC's collection of the UOM datasets.
- Attended the EMR Board staff meeting to discuss strategic level planning issues.
- Organized a follow-up to the Access to Information Act Memo regarding the NMRPC and the NMRIRB with legal counsel.

#### **October 2014**

- Organized and compiled a circulation list with regard to data-compilation and analysis related to the land-use planning process.
- Organized UOM surveys in the last 6 communities and sent out letters and brochures to the relevant communities.
- Conducted analysis of the current data layers available regarding the UOM and divided up the NMR into sub-regions or management zones.
- Discussed next steps with NMRIRB regarding Government Access to the NMR, and requested a legal interpretation from counsel.
- Attended a Nunavik Geomatics presentation on the feasibility of drone technology in terms of land-surveys.
- Submitted the finalized version of the Broad Planning Policies, Objectives and Goals.
- Organized a meeting regarding the Data Compilation Initiative Report and produced updated versions to submit to the NMRPC.
- Organized the Concordance Meeting for the Chairs of the NMRPC and the NMRIRB as well as the interpreters from both coasts. The meeting was facilitated by Terry Tobias.

#### **November 2014**

- Attended and presented NILCA, the Boards and the UOM at the KRG Intra-Cultural Workshop.
- Organized UOM Surveys in
- Contacted relevant parties regarding the resupply ship in Quaqtuaq and followed up with the resulting actions undertaken on the matter.
- Followed up with adjacent jurisdictions regarding planning initiatives and practices.
- Sought consultants on behalf of the Board regarding HR.
- Organized the UOM activities to be undertaken in Ivujivik and Kuujuaraapik.



## **December 2014**

- Attended and participated in the ArcticNet Conference held in Ottawa.
- Attended and participated in the Hudson Bay Consortium preliminary meeting.
- Refined content for the websites of both Boards.
- Presented the NILCA EA process and NMRWB linkages in detail to relevant stakeholders.
- Coordinated the logistics of the Ivujivik and Kuujuaaraapik UOM surveys.

## **January 2015**

- Organized a teleconference with NGI and consultants on the next steps.
- Organized the Workplan and Budget for FY 2015-2016.
- Organized the UOM Final Phase Workplan and Budget.
- Organized the UOM activities to be undertaken in Inukjuak, Puvirnituk, Akulivik and Umiujaq.
- Organized the NMRPC and the NMRIRB meetings.
- Organized the next steps in the Land-Use Planning process to present to the NMRPC.

## **February 2015**

- Provided the Boards with the Annual Workplan and the Budget for the FY 2015-2016 which were approved and sent to AANDC.
- Presented the Marine Protected Areas Project Workplan and Budget to both Boards.
- Met with KRG to address Protected Areas as well as overlap of data resources available for the NMR.
- Teleconferenced with NGI and other consultants with regard to the Data Compilation Initiative as well as the Marine Protected Areas Workplan and Budget.
- Coordinated the logistics of the Inukjuak, Puvirnituk, Akulivik, and Umiujaq UOM interviews.
- Followed-up with the UOM team regarding the UOM survey process in the last four communities.
- Teleconferenced with legal staff regarding the NGI Agreement, Interpretation and guidance on the boundaries of the NMR, Rules of Procedure, NGI Consent Form, HR Policies, Overlap Agreement MOUs and EA Guides.



### March 2015

- Addressed the concerns of the NMRIRB to the AANDC regarding the appointment of a Federal Government nominee to the Board.
- Followed up on Overlap Areas MOU and the process in question with regard to both Nunavut and the Cree.
- Followed-up with the CRA regarding the setup of the EMRLCA boards and provided logistical advice.
- Participated in the Raglan ESIA Community Consultations for the new Sivumut Project expansion process.
- Finalized and completed Phase III of the UOM Survey.

### April 2015

- Finalized and presented the UOM Final Phase Workplan and Budget to the NILCA IC in Ottawa.
- Attended and participated in the Kuujuaq Mining Workshop. Organized side-meetings to coincide with the workshop.
- Organized the Overlap Agreement meeting with the EMR Boards.
- Followed up regarding the spill incident at the CRI Wharf.

### May 2015

- Along with legal counsel, hosted the Overlap Agreement meeting with the EMR Boards. It was the first such occasion that the Chairs of all six boards sat together.
- Teleconferenced with Transport Canada regarding the CRI Update.
- Organized and finalized the final draft of the Data Compilation Initiative Report and its circulation list.
- Coordinated with consultants hired for the DCI project on next steps for the Report.
- Coordinated on the Marine Protected Areas Project which was submitted to the AANDC as part of the FY 2015-2016 Workplan and Budget.
- Teleconferenced with NGI and Consultants on the next steps of the planning process regarding the Land-Use Plan.
- Confirmed status with the AANDC regarding funding agreements and organized the funding arrangement.
- Organized attendance of the Chair and staff to the NPC Nunavut Draft Land use Plan Public Hearing process.



## June 2015

- Attended the NMRWB meeting in Salluit and presented the UOM. It was determined that the NMRIRB would coordinate with the NMRWB on the consolidation of forms and guides.
- Sent out letters to request participation in the Marine Protected Areas Project to relevant stakeholders.
- Confirmed the August meeting dates and logistics with the NMRPC and the NMRIRB.
- Attended the NPC NDLUP Technical Meeting in Iqaluit.

## July 2015

- Reviewed the NMRPC and the NMRIRB audited financial statements with the accountants.
- Conducted evaluation of Administrative Assistant and assessed job performance and determined pay-scales. Advised legal counsel to oversee the process to ensure no liability issues may arise.
- Organized the NMRPC and the NMRIRB meeting for August.
- Created presentation material for the NILCA IC meeting, in terms of the Final Phase of the UOM as well as seeking additional funding for the Marine Protected Areas Project.
- Determined next steps in seeking additional funding for the UOM.
- Organized teleconferences for the NMRPC-IRB to give office updates and finalize audits.



## **FUTURE PLANNING: YEAR SIX**

### **August 2015**

- Organize the NMRIRB and the NMRPC meeting.
- Update the Commission and Board governance guidelines and policies regarding HR practices.
- Submit Audit and Annual Reports to AANDC.
- Address questions from Commissioners and Board Members brought forward at their respective meetings through the guidance of legal counsel.
- Submit the finalized February Meeting Minutes.
- Organize EMR Board staff meeting to discuss administration issues, EMR Board meetings, Overlap Areas, UOM, Land-Use Plan, Data Compilation Initiative.

### **September 2015**

- Follow-up on the NGI Confidentiality Agreement as well as update the public access controls regarding the NMRPC's collection of the UOM datasets.
- Organize follow-up teleconferences for both the NMRPC and the NMRIRB.
- Submit meeting minutes for approval.
- Attend the EMR Board staff meeting to discuss strategic level planning issues.
- Screen Projects.
- Update the public registry for the NMRIRB.
- Send out the DCI to relevant stakeholders.
- Present the Marine Protected Areas Project funding shortfall to potential funding agencies.

### **October 2015**

- Organize UOM surveys for the Final Phase.
- Finalize the Marine Protected Areas Project Working Group and coordinate first meeting.
- Begin transferring banks.
- Conduct analysis of the current data layers available regarding the UOM and divvy up the NMR into sub-regions or management zones.
- Submit variance reports to the NMRPC and the NMRIRB.
- Launch the Cumulative Effects Assessment Tool for the NMRIRB.
- Present the NILCA boards and the UOM to the EMRLCA boards.
- Continue to monitor the progress of the Draft Nunavut Land Use Plan by the Nunavut Planning Commission (NPC).





### **November 2015 – April 2015**

- Finalize Promotional Materials and design holiday-themed packages to be sent out to stakeholders.
- Coordinate the UOM Final Phase.
- Update the NMRIRB EA process in collaboration with the NMRWB.
- Continue with the analysis phase of the Land-Use Plan.

### **February 2015**

- Organize the meeting of the NMRPC.
- Organize the meeting of the NMRIRB.
- Review Workplan and budget for fiscal year 2016-2017 with the Board and the Commission.
- Coordinate the Verification Tour of the UOM Final Phase.
- Review and update the EA workplan for the Oceanic Project with the Board.
- Update the Commission on the status of the Land-Use Plan.
- Organize and conduct orientation and governance workshop for new appointees.

### **March – July 2015**

- Organize a meeting regarding the Data Compilation Initiative Report and produce updated versions to submit to the NMRPC.
- Conduct analysis on the UOM datasets.
- Begin writing the Land-Use Plan.
- Review all technical documentation incoming from the NIRB (Nunavut Impact Review Board).
- Review and inform the Board of all incoming projects.
- Update the Commission on progress of the Land-Use Plan.
- When Oceanic submits their EIS, inform relevant agencies, explain timelines to interested parties and begin a technical review.
- Periodically report current activities of the NMRIRB and the NMRPC to the NMRWB at their board meetings and through staff communication.