



Minutes Meeting # 10 Tuesday February 4th – 5th 2014 Montreal, Quebec.

Present:	Henry Alayco	Chairperson NMRPC
	Lorne McNeice	Member NMRPC
	Muncy Novalinga	Member NMRPC
	David Alagalak	Member NMRPC
	Mishal Naseer	Regional Planner
	Alasie Hikki	Interpreter

1. A) Call to Order and Opening Prayer

The meeting was called to order at 10 a.m. and it was noted that this meeting of the NMRPC would be held separate from the NMRIRB as decisions required by the Commission would have no overlap with the Board.

Henry Alayco, as the nominated Chairperson for the NMRPC presided over the meeting.

As it had been agreed by the members at the initial meeting of the NMRPC that all future meetings of the NMRPC would commence with a prayer; David Alagalak was invited to give the prayer for the meeting.

1. B) Chairpersons' Welcome and Opening Remarks

The Chairperson welcomed the members and invited guests to the tenth board meeting of the NMRPC and it was noted that Commissioner Charlie Arngak was unavailable for the meeting and would be apprised of all decisions undertaken during the meeting in full detail at a later date. May Berthe the Administrative Assistant was also not present as she was on sick leave.

1. C) Swearing-in of Commissioners

There were no new members sworn in.

1. D) Review of Agenda and Approval of Agenda



After discussion, an agenda was agreed to by the Commissioners participating in the meeting. The additions to the agenda included an update of the By-Law of the NMRPC, a discussion on the Vice Chair appointment, approval of August 2103 Meeting Minutes, an overview of the Human Resources Policies, and a discussion on attendance at Commission meetings. As per the separate meeting, it was agreed that separate resolutions and separate minutes would be prepared for the NMRPC. The motion to approve the agenda as presented and circulated was moved by David Alagalak, seconded by Lorne McNeice and carried by all.

1. E) Declaration of Conflict of Interest

It was determined that due to the approval of the agenda of the meeting, that there was no conflict of interest for this meeting.

2. A) Approval of Record of Decision

The Record of Decision was approved after the Annual Workplan and Budget for 2014-2015, the Use and Occupancy Workplan and Budget Update, the Chairperson's Report, the Regional Planner's Evaluation, the August 2013 Meeting Minutes, the update to the Vice Chair Appointment, the Update of the By-Law and other relevant Reports as well as the Motions had been reviewed. The motion to approve the Commission's Record of Decision was moved by Muncy Novalinga, seconded by David Alagalak and carried by all.

3. A) Financial Reports 2014-2015 Budget and Workplan Report

The Budget and Workplan for the Fiscal Year 2014-2015 was approved. It included no line items under the Use and Occupancy Mapping Project; however the AANDC Recovery amount for Unexpended Funding was added to the budget for the fiscal year. The motion to approve the Fiscal Year 2014-2015 was moved by Muncy Novalinga, seconded by David Alagalak and carried by all.

3. B) Financial Reports UOM Workplan and Budget Update

The NMRPC reviewed the final version of the Use and Occupancy Mapping Project Workplan and Budget for Phase III and approved its submission to AANDC and the NILCA Implementation Committee. The motion to approve the UOM Budget and Workplan (Phase III) was moved by David Alagalak, seconded by Lorne McNeice and carried by all.



4. Chairperson's Report

Henry Alayco reported on the meeting the Chairpersons of the NMRPC and the NMRIRB as well as the RP with the President of Makivik as well as staff on the Use and Occupancy Mapping Project funding issues.

Henry Alayco reported on his activities on behalf of the UOM, in terms of seeking funding. The Chairperson also reported on the meeting the Chairpersons of the NMRIRB and the NMRPC as well as the RP with the NILCA Implementation Committee. It was decided that the UOM Project would be further divided into Phase III and the Verification Tour. The Chairperson also made radio announcements on behalf of the final stage of Phase II of the UOM project as well as for the UOM Verification Tour to be undertaken in March 2014.

Henry Alayco reported on the NMRPC teleconference where an update was given to the Commission and the staff shortage request was discussed. The Chairperson has no update regarding his re-appointment by AANDC.

The NMRPC accepted the report as presented from the Chairperson for information purposes. The motion was moved by David Alagalak, seconded by Lorne McNeice, and carried by all.

5. Regional Planner's Report

Mishal Naseer followed up the Chairperson's Report with a written report which is attached (Attachment One). The motion to approve the Regional Planner's report as presented for informational purposes was moved by Muncy Novalinga, seconded by David Alagalak and carried by all.

6. In-Camera Session

An in-camera session for the NMRPC was moved by Lorne McNeice, seconded by Muncy Novalinga and carried by all on February 4th 2014 at 2:15 pm. The in-camera session for the NMRPC was ended via motion moved by David Alagalak, seconded by Muncy Novalinga and carried by all.

7. A) Planning Policies Document

The NMRPC will review the Planning Policies document via teleconference at a later date. all.



7. B) August 2013 Meeting Minutes

The NMRPC reviewed the August 2013 Meeting Minutes and approved them via a motion as presented on October 17th 2013 moved by Lorne McNeice, seconded by David Alagalak and carried by all.

7. C) Vice Chair Appointment

The NMRPC reviewed the appointment of the current Vice Chair Philip Awashish in light of the implementation of the EMRLCA and requested that a determination be made on changes to such. The Commission therefore approved the decision to repeal the appointment of Commissioner Philip Awashish as Vice Chair via a motion moved by Lorne McNeice, seconded by Muncy Novalinga and carried by all.

7. D) Staffing Request

The NMRPC requested the NMRIRB hire Technical Staff in order to ease the burden on the Regional Planner and to deal with specialized submissions during the Environmental Assessment process. Therefore the Commission approved the decision to request that the NMRIRB undertake a study to determine the feasibility of hiring technical staff via a motion moved by David Alagalak, seconded by Muncy Novalinga and carried by all.

7. E) EMR Symposium

The NMRPC approved the attendance of the Chairperson and the Regional Planner to the EMR Symposium via a motion moved by David Alagalak, seconded by Lorne McNeice and carried by all.

7. E) By-Law Update

The NMRPC approved the revision of the NMRPC By-Law effective on February 5th 2014 via a motion moved by David Alagalak, seconded by Muncy Novalinga and carried by all.

8. A) NMRPC-IRB 2014-2015 Annual Calendar Update

The NMRPC Calendar for 2014-2015 was updated to include the scheduled meeting dates for the next Commission meeting which was decided to be held in Winnipeg the week of August 26th 2014. The follow-up teleconference to the tenth Commission meeting was scheduled for February 27th 2014 where the Planning Policies document and letters to relevant parties as well as resolutions regarding the Vice-Chair and the HR Policies would be discussed. The Annual Calendar will be available for viewing by the Commissioners on the website.



8. B) Office Update

Mishal Naseer delivered an update on the Kuujuuaq offices of the NMRPC (see Attachment One). The Regional Planner discussed the absence of the Administrative Assistant who was on sick leave due to an emergency surgery, as well as the logistical conflicts that led to the office being closed in January due to inclement weather and transportation issues.

8. C) Land-Use Plan – Use and Occupancy Mapping Update

Mishal Naseer updated the NMRPC on the development of the land-use plan and specifically on the UOM study. The UOM team leader (contracted through Nunavik Geomatics Inc.) Mr. Terry Tobias would be back in Nunavik in March 2014 to launch the Verification Tour alongside the Regional Planner, the Chairpersons of the NMRPC and the NMRIRB as well as an interpreter. The communities to be travelled to would be all those interviewed in Phases I and II. These are Kangiqsualujjuaq, Kuujuuaq, Tasiujaq, Aupaluk, Quaqtuaq, Kangirsuk, Kangiqsujuaq and Salluit. The NMRIRB Chairperson would accompany on a separate supplementary NMRIRB budget.

8. D) Land-Use Plan – Issues Documentation

Mishal Naseer briefly showcased the NMRPC land use planning process and outlined the necessary steps of developing a land use plan. The Regional Planner also showcased the current project being undertaken through a supplementary workplan and budget funded by AANDC. The Data Compilation Initiative would gather all available resources and data-sets available on the Nunavik Marine Region and its related areas.

The Regional Planner also introduced the board planning policies, goals and objectives. These would be work-shopped with the Commissioners at teleconference.

8. E) Web-Capacity Update

A tour of the webmail server was given and the Commissioners were given one-on-one training in using the service. The Commissioners' personal devices were set up to receive emails as well.

8. F) CARLI Update

Mishal Naseer gave an update on the web-portal which is still in development due to issues with de-bugging.



8. G) AANDC Update

Mishal Naseer updated the Commission on attendance at the NILCA Implementation Committee meeting in Fall 2013 and apprised the Commission of the release of the UOM Verification Tour funding to be undertaken shortly.

8. H) Policies and Guidelines Update

Mishal Naseer gave an orientation to the Governance Policies to Commissioners David Alagalak and Muncy Novalinga. The HR Policies were to be reviewed via a follow-up teleconference. The By-Law was reviewed and updated and was to be approved via a teleconference with the related resolution.

8. I) Health/Dental/Life Insurance Update

Mishal Naseer informed the NMRPC that the request to seek life insurance for through ManuLife Financial for both employees would not be proceeded with and staff would follow-up on the idea of Travel Insurance for the Commissioners.

8. J) Appointments and Reappointments Update

The NMRPC received no updates on the re-appointed Henry Alayco as chairperson by the AANDC despite several requests.

8. K) NMR in the Cree Context Update

The Chairperson and the Regional Planner were invited to attend the EMR Symposium and as such would follow-up with the relevant Cree agencies regarding planning in the overlap area.

9. Correspondence

Correspondence received by staff on behalf of the NMRPC was provided for informational purposes to the Commissioners. Below is a list of the relevant documents:

- a) Letter from Douglas Cunningham (Arctic Fibre) to Putulik Papigatuk (NMRIRB), re: Arctic Fibre Cable Project Notice, Dated October 18th 2013.



- b) Letter from Mishal Naseer (NMRIRB) to Douglas Cunningham (Arctic Fibre), re: Arctic Fibre Submarine Cable Project Screening Process Initiation, Dated December 9th 2013.
- c) Letter from Adam Lewis (Makivik) to Mishal Naseer (NMRIRB), re: Arctic Fibre Submarine Cable System Comments, Dated January 9th 2014.
- d) Letter from Brian Craik (EMRIRB) to Mishal Naseer (NMRIRB), re: Arctic Fibre Submarine Cable Systems Comments, Dated January 21st 2014.

10. A) Meeting Evaluation, Comments from the Commissioners

The NMRPC instituted a meeting evaluation form that was filled out by each attending Commissioner in order to ensure that all needs of the Commission would be met at every successive meeting.

The NMRPC decided that the current format of the meetings, having them separate from the NMRIRB, was preferred as their mandates had begun to differ. However, the NMRPC and the NMRIRB would continue to have meetings in the same week in order to better relations between the members.

11. Adjournment

The meeting was adjourned at 11 am on February 5th 2014; the closing was moved by Lorne McNeice, seconded by David Alagalak and carried by all.

Minutes Approved by: _____
Chairperson Date



Attachment One:

Nunavik Marine Region Impact Review Board
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Nunavik Marine Region Planning Commission
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FEBRUARY REPORT

POSITION: REGIONAL PLANNER
REPORTS TO: Chairpersons of the NMRPC AND NMRIRB
RE: REPORT
TIMELINE: August 1st 2013 to January 31st 2014

REPORT:
To fulfil the mandate of the NMRPC-IRB, as the Regional Planner the time line for our work during the period August 1st 2013 to January 31st 2014 is provided below.

August 2013

- Conducted evaluation of the Administrative Assistant and assessed job performance and determined pay-scales.
- Organized the NMRPC meeting.
- Updated the Commission and Board governance guidelines and policies regarding HR practices.
- Created an internal communication plan.
- Submitted final version of the UOM workplan for approval by the NMRPC.
- Submitted Audit and Annual Reports to AANDC.
- Had the repayment plan approved and signed by the Board and the Commission.
- Submitted final report of the Data-Gap Analysis to both Boards.
- Finalized the EA guides for the NMRIRB and had them approved.



- Addressed questions from Commissioners and Board Members brought forward at their respective meetings through the guidance of legal counsel.
- Updated the General By-Laws of the NMRPC.

September 2013

- Organized the NMRIRB meeting.
- Organized follow-up teleconferences for both the NMRPC and the NMRIRB.
- Submitted meeting minutes for approval.
- Finalized public registry for the NMRIRB.
- Had the Funding Agreements approved and signed by the Board and the Commission.
- Had the Commissioners approve of the Communication Plan and review the updated General By-Laws.
- Created a UOM budget and workplan to present to Makivik.
- Met with KRG staff to update them on the UOM next steps.
- Re-organized current administrative details to increase efficiency.
- Correspondence with the Proponent Arctic Fibre was undertaken to request project specific information.
- The minutes of the KEAC 134th meeting that was attended were reviewed.
- Followed up on the Makivik Entry & Access permits and their methodology.
- Correspondence with DFO on the CRI file was followed-up.

October 2013

- Organized and compiled a funding initiative with regard to data-compilation and analysis related to the land-use planning process.
- Organized UOM surveys in Kuujuuaq and Kangiqsujaq.
- Conducted analysis of the current data layers available regarding the UOM and divvied up the NMR into sub-regions or management zones.
- Correspondence with Makivik was undertaken regarding the Coast Guard ship seen in Inukjuak.
- Discussed next steps with NMRWB and with legal counsel regarding Coast Guard ship.
- Setup a teleconference for the NMRPC regarding UOM funding initiatives.
- A review of the COFEX Report on the CRI file was begun.
- Corresponded with researchers at the University of Waterloo and finalized a face-to-face meeting with them in order to request help on developing our cumulative effects assessment guidelines.
- Organized a funding initiative with regard to a cumulative effects assessment tool for the NMR.



November 2013

- Attended the Makivik BOD meeting to present the UOM.
- Contacted the NPC regarding their experience with request for funding that will be included in the UOM workplan where appropriate.
- Presented the UOM Workplan to the NILCA Interdepartmental Caucus.
- Presented the UOM to the NILCA Implementation Committee.
- Organized timelines for the UOM project
- Followed up with adjacent jurisdictions regarding planning initiatives and practices.
- Sought consultants on behalf of the Board regarding HR.
- Updated the General By-Laws of the NMRIRB.
- Organized the Confidentiality Agreement with NGI.
- Met with the Environment Canada coordinator for the NILCA boards and went over the EA process as well as aspects of the UOM.

December 2013

- Began screening the Arctic Fibre Project.
- Discussed Nottingham Island and a co-management regime with NIRB and a MOU is currently being developed.
- Contacted relevant parties on socio-economic data regarding Nunavik, with special emphasis on projects occurring in the Marine Region.
- Refined content for the websites of both Boards.
- Finalized Verification Phase budget and logistics and submitted the details to AANDC.
- Presented the NILCA EA process and NMRWB linkages in detail to the NMRWB.

January 2014

- Created the update on the Broad Planning Policies, Objectives and Goals.
- Organized a teleconference with NGI and consultants on the next steps.
- Organized a teleconference on the Arctic Fibre Project Screening.
- Met with representatives from CRA to discuss the NILCA EA process.
- Sought submissions to the Arctic Fibre Project.
- Organized the review of the NPC documentation associated with planning goals and objectives.
- Organized the Workplan and Budget for FY 2014-2015.
- Finalized the UOM Supplementary Workplan and Budget.