

# NUNAVIK MARINE REGION PLANNING COMMISSION

## MINUTES: MEETING NO. 2

February 16-17, 2010

Kuujuuaq, Quebec

<b>Present:</b>	Henry Alayco	Member NMRPC
	Charlie Arngak	Member NMRPC
	Qavaroak Qatsiya	Member NMRPC
	Lorne McNeice	Member NMRPC

### Advisors and Invited Guests:

Putulik Papigatuk	Member NMRIRB
Peter May	Member NMRIRB
Brendan O'Donnell	Member NMRIRB
Lucassie Arragutainak	Member NMRIRB
Stas Olpinski	Makivik Corporation
Don Axford	Consultant
Alec Niviaxie	Translator

### 1. Call to Order and Prayer

The meeting was called to order at 1:30 p.m. and it was noted that this meeting of the NMRPC would be held as a joint meeting with the NMRIRB. It was noted that this was necessary as the *NILCA Implementation Plan* specifies that the NMRPC staff and offices are to be shared and co-located with the NMRIRB. As joint decisions would be required on these and other matters it was agreed by the members that this approach would be appropriate for this meeting of the NMRPC.

Henry Alayco, as the elected interim Chairperson for the NMRPC and Putulik Papigatuk, who had been similarly elected as the interim Chairperson for the NMRIRB, co-chaired the the meeting.

As it had been agreed by the members, at the initial meeting of the NMRPC that all future meetings of the NMRPC would commence with a prayer, Henry Alayco was invited to give the prayer for the meeting.

After discussion, an agenda was jointly agreed to by the two sets of members that were participating in the meeting. Although there would be joint discussion of agenda items, it was agreed that separate resolutions and separate minutes would be prepared for the NMRPC and the NMRIRB.

## **2. Approval of Minutes**

It was noted that draft minutes for Meeting No. 1 of the NMRPC, which was held on December 16, 2009 in Montreal, had been prepared and circulated to members. The minutes, as circulated, were approved by the members.

## **3. Action List**

The interim Chairperson pointed out that an "Action List" had been prepared by the Interim Secretariat that identified various items where follow-up actions were required, the persons responsible for follow-up activities, and the current status of the action items. The Action List was reviewed by the members and it was agreed that this list should be kept up-to-date by the Interim Secretariat in order to track progress on these action items

## **4. Nominations for Permanent Chairperson**

Section 6.4.10 of NILCA specifies that "from nominations provided by the members ... the Minister of Indian Affairs and Northern Development, in consultation with the Territorial Government Minister responsible for Renewable Resources, shall appoint a further member to act as a chairperson." At the initial meeting of the NMRPC the members agreed that they were currently not in a position to make a decision in this regard and that this issue would be further considered at the next meeting of the NMRPC.

After discussion, it was agreed by the members that Henry Alayco, the elected interim Chairperson for the NMRPC, should be nominated to serve as the permanent Chairperson of the NMRPC. Accordingly, it was further agreed that a letter to this effect should be sent to the Minister of Indian Affairs and Northern Development.

**(Resolution Number: 2009-03)**

## 5. Office Space

Peter May reported that he had held discussions with the Kuujjuaq Landholding Corporation and the Northern Village of Kuujjuaq and that there appears to be no objection from either body with respect to the NMRPC/NMRIRB office being located in Kuujjuaq. He also reported that he had held discussions with Makivik Corporation about the availability of office space and it appears that space is available in the near future.

It was further commented that the office space that would be available for the use of the NMRPC/NMRIRB would be in the form of two ATCO type trailers located just down the hill from the Makivik Head Office. The trailers would be leased to the NMRPC/NMRIRB by Makivik Corporation at a price per square foot to be negotiated, which would reflect the standard rates for leasing office space in Nunavik. The members toured the proposed office space and agreed that it would be suitable for the joint offices of the NMRPC/NMRIRB.

It was agreed by the members that the interim Chairperson, with the assistance of Stas Olpinski, would finalize the proposed leasing arrangements and bring a draft contract in this regard to the members for their approval.

## 6. Location of Head Office

The members noted that section 6.4.2 of the NILCA specifies that the “head office of the NMRPC shall be in Nunavik” and also that the *NILCA Implementation Plan* specifies that the NMRPC staff and offices are to be shared and co-located with the NMRIRB.

With respect to the location of the head office of the NMRPC, the members noted that it had been confirmed that suitable office space was available in Kuujjuaq and that one or more potential housing units also appeared to be available in Kuujjuaq for staff that might be recruited from outside Kuujjuaq. With these considerations being answered to the satisfaction of the members, it was agreed that Kuujjuaq was the preferred location of the head office of the NMRPC.

**(Resolution Number: 2009-06)**

Note: The meeting was adjourned at 5:00 p.m. and resumed at 9:00 a.m. the following morning.

## **7. Hiring of Staff**

It was noted by the members that the funding to be provided by Government for the operation of the NMRPC is set out in Sheet # 6 – 2 of the *NILCA Implementation Plan* and that this funding includes annual amounts over a ten-year period commencing in 2008 for the salary, benefits, and professional development of the following staff:

### Shared NMRPC / NMRIRB Staff

Regional Planner (PM-5)

Administrative Assistant (AS-4)

Total staff of 2

With the selection of Kuujuaq as the preferred location of the offices for the joint NMRPC/NMRIRB offices, it was agreed by the members that recruitment activities should be commenced on an urgent basis for both of these positions. In this regard, it was proposed that recruitment activities for the positions would be undertaken in all Nunavik communities using the job posting capacity provided by the Kativik Regional Government, but that it would be noted that only the Regional Planner position would have housing provided.

It was further proposed by the members that recruitment activities for the Regional Planner position would be carried out in the South using a variety of techniques such as advertising in newspapers, internet job posting systems targeted at people in the land use planning profession, or possibly through head hunters. The members agreed that the Interim Secretariat would further review these possibilities and bring suggestions back to the members in this regard.

The members agreed that the jobs would need to be posted for at least a month and that, as soon as possible following the close of the competitions, formal interviews of the selected candidates for these positions would need to be held. It was agreed that the interim chairpersons of the NMRPC and NMRIRB, along with other knowledgeable persons such as Adam Lewis, should sit as a selection committee to interview the selected candidates.

## **8. Logo Contest**

The members agreed that there would be a contest for the selection of a logo for the NMRPC and that a prize of \$500 would be awarded to the winner of the contest. It was agreed that, if possible, an announcement of the contest should be made in the spring issue of Makivik News. The members requested the Interim Secretariat, with the assistance of Alec Nivixie, to undertake the necessary steps to promote the contest as widely as possible within Nunavik and to bring the results of the contest back to the members at their next meeting for their review and for the selection of the winner.

## **9. Honoraria**

The members noted that the amount of the honoraria that is to be paid to members of bodies established by the Government of Canada is regulated by Guidelines issued by the Privy Council Office and that these rates are followed by institutions of public government established under comprehensive land claims agreements.

In this regard, it was noted that the rates for the NMRPC have been set by the Minister of Indian Affairs and Northern Development at \$225 for members and \$325 for the Chairperson. The members confirmed the per diem rates to be used by the Interim Secretariat to reimburse members for participating in conference calls and for attending meetings. The members also agreed on the amount of time allocated to travel, meeting time, and time for preparation/follow-up.

The members also requested that draft letters should be prepared, that could be sent by the interim chairpersons of both the NMRPC and NMRIRB to the Minister of Indian Affairs and Northern Development, saying that these rates should be increased. It was agreed that the draft letters to this effect would be considered by the members at the proposed joint meeting of the NMRPC/NMRIRB to be held on June 1-2, 2010. In the meantime, the respective chairpersons were requested to contact their counterparts at the NIRB and NPC as well as the NMRWB and NWMB to discuss possible coordination of efforts to correct these low remuneration levels.

## **10. Travel Allowances**

The members noted that the amount of the travel allowances that are paid to members of institutions of public government established under comprehensive land claims agreements is set according to a Travel Directive issued every six months by the Treasury Board.

The members confirmed the travel allowance rates that are to be used by the Interim Secretariat to reimburse members for attending meetings. In this regard, it was also noted that the rates would be adjusted on April 1, 2010.

## **11. Purchase of Vehicle**

It was noted by the members that the budget for the NMRPC provides for the purchase of a vehicle to be used in support of the operations of the joint NMRPC/NMRIRB office. It was further observed that the vehicle will need to be purchased and shipped to Kuujuaq and that arrangements will need to be made in time to ship the vehicle on the 2010 sea lift.

The members agreed that a vehicle similar to the Toyota Tundra that is used by the Kuujuaq Research Institute would be an appropriate choice for such a vehicle. The members asked Stas Olpinski to get a quote from Spinelli Toyota in Pointe Claire.

